

**SAN MARINO UNIFIED SCHOOL DISTRICT  
LOS ANGELES COUNTY**

**FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION**

**YEAR ENDED JUNE 30, 2020**



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**WEALTH ADVISORY  
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CONSULTING**

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## INDEPENDENT AUDITORS' REPORT

Board of Education  
San Marino Unified School District  
San Marino, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the San Marino Unified School District (the District) as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the San Marino Schools Foundation, which statements reflect total assets of \$5.48 million and total revenues of \$3.27 million for the year ended June 30, 2020 and represent 100% of the assets, net position, and revenues of the discretely presented component unit. Those statements were audited by other auditors whose report has been furnished to us, and in our opinion, insofar as it relates to the amounts included for the discretely presented component unit, is based solely on the report of other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The financial statements of the discretely presented component unit were not audited in accordance with *Government Auditing Standards*.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, based on our audit and the report of other auditors, the financial statements referred to in the aforementioned table of contents, present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the District as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information schedules as listed in the aforementioned table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, the combining nonmajor fund financial statements, and the other supplementary schedules as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Average Daily Attendance (ADA), Schedule of Instructional Time, Schedule of Expenditures of Federal Awards, Reconciliation of the Annual Financial and Budget Report with the Audited Financial Statements, the Notes to the Supplementary Information and the combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated, in all material respects, in relation to the financial statements as a whole.

The History and Organization, the Schedule of Financial Trends and Analysis and the Schedule of Charter Schools have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 7, 2021 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



**CliftonLarsonAllen LLP**

Glendora, California  
January 7, 2021

**SAN MARINO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR END JUNE 30, 2020**

**INTRODUCTION**

This discussion and analysis of San Marino Unified School District's (District) financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2020. This information is to be read in conjunction with the District's financial statements, which immediately follows this section.

**FINANCIAL HIGHLIGHTS**

The District's 2019-20 Budget was based on the final state budget for K-12 Education under the Local Control Funding Formula.

Certificated and classified employee salaries were adjusted for step and column, and longevity steps. The District offers Blue Shield PPO and HMO and, Kaiser HMO medical insurance as well as dental, vision and life insurance to all eligible employees (working 60% or more). The District has a health benefits savings fund whereby savings in any given year is reserved to offset future year premium increases. After application of any savings amounts, for the Blue Cross PPO plan the District provides \$6,500 for employee only coverage, \$9,500 for two-party coverage, and \$12,500 for family coverage. Any excess costs above these amounts are paid by the employees. For HMO plans, there is no co-pay for employee only coverage, and for two-party and family coverage employees pay 30% of the premium cost. Both the District and employees' share of health benefit premium costs increased in 2019-20. The Health and Welfare Fund is considered part of the District's fund balances in the audited financial statements in compliance with GASB Statement No. 54 requirements.

The average daily attendance (ADA) used for Local Control Funding Formula calculation purposes in 2019-20 totaled 2,908.90 ADA.

During the 2019-20 fiscal year, the District Budget and cash flow expenditures were closely monitored and expenditures were limited and/or withheld where possible, given the uncertainty of State finances. In compliance with GASB Statement No. 54, the District's financial statements combine the Special Reserve Fund for Other Than Capital Outlay Projects (Cash Flow Fund) and the General Fund for reporting purposes.

The District reduced its outstanding long-term debt relating to general obligation bonds by \$3.3 million.

The District finished the construction of the Barth Athletics Complex. The complex includes a new full-size gymnasium, multi-purpose/wrestling room, fitness center, locker rooms, and two state-of-the-art media classrooms for the students at Huntington Middle School. The project was funded by District capital and developer fee funds, local donations, and proceeds from the Certificates of Participation (COP). The District received \$6.5 million in proceeds from the March 2017 issuance of COPs. The debt service payments for the first four years (through 2020-21) are being fully funded by local donations in accordance with an agreement between private donors and the District. The District's plan is to pay off the remaining outstanding COP principal amount if a local general obligation bond is approved by voters.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

**OVERVIEW OF THE BASIC FINANCIAL STATEMENTS**

This annual report consists of three parts – Management discussion and analysis, the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

The first two statements are District-wide financial statements that provide both short-term and long-term information about the District's overall financial status and which uses the full accrual method of accounting. The remaining statements are fund financial statements that focus on individual parts of the District, reporting the District's operations in more detail than the District-wide statements, based on the modified method of accounting.

The *Governmental funds* statements tell how basic services such as regular and special education were financed in the short term as well as what remains for future spending.

*Fiduciary funds* statements provide information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others to whom the resources belong.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The District has two kinds of funds:

*Governmental funds.* Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out, and (2) the balances left at year-end. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or less financial resources to finance the District's programs. Because this information does not encompass the additional long-term focus of the District-wide statements, we provide additional information in the notes to the financial statements.

*Fiduciary funds.* The District is the trustee, or fiduciary, for assets that belong to others and/or are assigned for restricted purposes, namely, the student body activities funds and other post-employment benefits trust. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate statement of fiduciary net position. We exclude these activities from the District-wide financial statements because the District cannot use these assets to finance its operations.



**SAN MARINO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

**FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE**

The Statement of Net Position is summarized below:

	<u>June 30, 2019</u>	<u>June 30, 2020</u>	<u>Variance</u>
<b>Assets</b>			
Cash	\$ 15,202,633	\$ 12,247,337	\$ (2,955,296)
Cash with Fiscal Agent	99,256	-	(99,256)
Accounts Receivable	1,560,691	1,861,713	301,022
Inventories	20,887	42,632	21,745
Capital Assets, Net	<u>61,566,173</u>	<u>59,259,577</u>	<u>(2,306,596)</u>
<b>Total Assets</b>	<u><b>78,449,640</b></u>	<u><b>73,411,259</b></u>	<u><b>(5,038,381)</b></u>
<b>Deferred Outflows of Resources</b>			
Deferred Outflows of Resources - OPEB	177,836	-	(177,836)
Deferred Outflows of Resources - Pensions	<u>12,264,122</u>	<u>10,678,722</u>	<u>(1,585,400)</u>
<b>Total Deferred Outflows of Resources</b>	<u><b>12,441,958</b></u>	<u><b>10,678,722</b></u>	<u><b>(1,763,236)</b></u>
<b>Liabilities</b>			
Accounts Payable and Other Current Liabilities	3,267,265	2,106,437	(1,160,828)
Unearned Revenue	533,586	226,091	(307,495)
Long term Liabilities	<u>83,052,772</u>	<u>81,501,011</u>	<u>(1,551,761)</u>
<b>Total Liabilities</b>	<u><b>86,853,623</b></u>	<u><b>83,833,539</b></u>	<u><b>(3,020,084)</b></u>
<b>Deferred Inflows of Resources</b>			
Deferred Inflows of Resources - OPEB	26,736	-	(26,736)
Deferred Inflows of Resources - Pension Costs	<u>4,264,753</u>	<u>4,115,170</u>	<u>(149,583)</u>
<b>Total Deferred Inflows of Resources</b>	<u><b>4,291,489</b></u>	<u><b>4,115,170</b></u>	<u><b>(176,319)</b></u>
<b>Net Position</b>			
Invested in Capital Assets, Net of Related Debt	22,975,200	24,115,038	1,139,838
Restricted	8,739,699	6,901,459	(1,838,240)
Unrestricted	<u>(31,968,413)</u>	<u>(34,875,225)</u>	<u>(2,906,812)</u>
<b>Total Net Position</b>	<u><b>\$ (253,514)</b></u>	<u><b>\$ (3,858,728)</b></u>	<u><b>\$ (3,605,214)</b></u>

**Net Position.** The District's combined net position as of June 30, 2020 decreased by \$3,605,214. Significant changes included outflows and inflows, as determined by actuarial reporting, for the District's pension obligations. Refer to Note 12.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

The Statement of Revenues, Expenses and Changes in Net Position is summarized below:

	<u>June 30, 2019</u>	<u>June 30, 2020</u>	<u>Variance</u>
Revenues			
Program Revenues:			
Charges for Services	\$ 1,608,200	\$ 1,655,447	\$ 47,247
Operating Grants and Contributions	9,204,712	7,217,168	(1,987,544)
General Revenues:			
Property Taxes	25,809,523	26,304,652	495,129
Grants, Subsidies and Unrestricted Contributions	12,240,296	11,411,873	(828,423)
Interest and Investment Earnings	267,266	193,268	(73,998)
Miscellaneous	3,359,589	3,588,686	229,097
Total Revenues	<u>52,489,586</u>	<u>50,371,094</u>	<u>(2,118,492)</u>
Expenses			
Instruction	26,068,097	28,622,490	2,554,393
Instruction Related Services	5,638,761	4,579,283	(1,059,478)
Pupil Services	4,293,809	4,309,349	15,540
Ancillary Services	439,272	381,489	(57,783)
Community Services	243,436	263,567	20,131
General Administration	4,183,318	4,112,628	(70,690)
Plant Services	5,049,924	4,697,717	(352,207)
Other Outgo and Debt Service	3,068,188	2,330,383	(737,805)
Depreciation (Unallocated)	4,293,554	4,679,402	385,848
Total Expenses	<u>53,278,359</u>	<u>53,976,308</u>	<u>697,949</u>
<b>CHANGE IN NET POSITION</b>	(788,773)	(3,605,214)	(2,816,441)
Net Position - Beginning of Year	<u>535,259</u>	<u>(253,514)</u>	<u>(788,773)</u>
<b>NET POSITION - END OF YEAR</b>	<u>\$ (253,514)</u>	<u>\$ (3,858,728)</u>	<u>\$ (3,605,214)</u>

Changes in net position, governmental activities. Revenues decreased by \$2.1 million primarily due to decreases in state and other local revenues. Expenditures increased by \$697,949 mainly due to salary increases, step and column adjustments, pension obligations and health benefit increases. Within the District's General Fund, expenditures decreased by \$1 million compared to the 2018-19 year.

**Governmental Activities**

The District's financial management practices are based on the following:

- Focus on financial stability, and cash flow management.
- Internal control procedures to monitor budget allocation and expenditures.
- Budget adjustments, reconciliation of personnel costs, line-item budgeting, and multi-year budget projection interim financial reporting.
- Monitoring and adjustments of class sizes and staffing by grade level.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

**FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS**

The financial performance of the District as a whole is primarily reflected in its General Fund. As the District completed the 2019-20 fiscal year, its General Fund ending balance, was \$4,224,453. This amount excludes funds required to be reported with the General Fund, Funds 14, 17.0 and 17.2, as described in Note 1. The District has met the minimum fund balance requirement of 3%.

The financial performance of the District's other funds are as follows:

**Food Services Fund 13.0**

The Food Services Fund ended the 2019-20 fiscal year with a balance of \$43,575. \$28,152 represents inventory on hand at June 30, 2020. Amounts in the fund are dedicated to food service operations.

**Deferred Maintenance 14.0**

The Deferred Maintenance Fund ended the 2019-20 fiscal year with a balance of \$378,497. These funds are designated for maintenance of District buildings and facilities.

**Health Benefits Reserve Fund 17.0**

The Health Benefits Fund ended the 2019-20 year with a balance of \$10,082. Periodically, the District received rebates from the Section 125 Program and, in accordance with its negotiated agreements with employee units, all realized rebates and savings are transferred to the Health Benefits Reserve Fund to offset future year premium increases.

**Cash Flow Fund 17.2**

The Cash Flow Fund ended the 2019-20 fiscal year with a balance of \$1,630,465. The fund is used to offset the District's deficit as a result of increases in employer contributions for CalSTRS and CalPERS.

**Capital Facilities 25.0**

The fund ended the 2019-20 fiscal year with a balance of \$388,869.

**Capital Improvement Fund 40.0**

The fund ended the 2019-20 fiscal year with a balance of \$283,060. The funds are restricted for the San Marino High School Titan Field major maintenance and alumni tiles.

**Bond Interest & Redemption Fund 51.0**

The fund ended the 2019-20 fiscal year with a balance of \$5,107,436. The fund represents the pass-through of revenue sources and expended outflows associated with the District's issuance of general obligation bonds approved in 1996 and 2000. These funds are not considered "District" funds and they cannot be used for any other purpose other than to pay bondholders.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

**GENERAL FUND BUDGETARY HIGHLIGHTS**

During the fiscal year, budget revisions and appropriation transfers are presented to the Board of Education for their approval to reflect changes to both revenues and expenditures that become known during the year. In addition, the Board of Education approves financial projections included with the Adopted Budget, First Interim, and Second Interim financial reports. The Unaudited Actuals reflect the District's year-end actuals, current and future year financial projections based on State and local financial assumptions.

Budget adjustments to revenues and expenditures for the year include:

- Additional contributions received from the San Marino Schools Foundation, and PTA/PTSA's, and parent donations for specific purposes
- Reimbursement from the West San Gabriel JPA
- Salary and benefit adjustments
- Assigned carry-over amounts
- Changes in federal, state and other local income

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets**

By the end of the 2019-20 fiscal year, the District had increased its total capital assets by \$2.4 million due to construction of the Barth Athletics Complex at Huntington Middle School. See Note 7 for additional information.

	June 30, 2019	June 30, 2020
Land	\$ 380,500	\$ 380,500
Construction in Progress	13,452,389	-
Site Improvements	13,624,452	13,648,452
Buildings	85,394,718	100,979,566
Equipment	5,993,193	6,209,540
Total	118,845,252	121,218,058
Less: Accumulated Depreciation	(57,279,079)	(61,958,481)
Capital Assets, Net	\$ 61,566,173	\$ 59,259,577

**Long-Term Debt**

At year-end, the District had approximately \$81.5 million in long-term debt. General obligation bond debt decrease by approximately 2% from the prior year. This decrease is due to the repayment of the General Obligation Bonds. See Note 9 for additional information.

In April 2020, Standard and Poor's Rating Services (S&P) lowered the District's bonded debt rating from AA+ to AA and in September 2020 Moody's downgraded the District's bonded debt rating to Aa2.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

Pension liabilities increased due to the actuarial valuations and measurement of pension liabilities as more fully described in Note 12.

	June 30, 2019	June 30, 2020
General Obligation Bonds	\$ 32,295,973	\$ 28,954,539
Certificates of Participation	6,295,000	6,190,000
PARS Supplementary Early Retirement Plan	-	1,462,272
Compensated Absences	266,236	312,849
Net OPEB Liability	438,932	-
Net Pension Liability	43,756,631	44,581,351
Total Long-Term Debt	<u>\$ 83,052,772</u>	<u>\$ 81,501,011</u>

**PARCEL TAXES**

The District has two parcel taxes that help to support the high quality of education that its schools provide for all students. The District has had a parcel tax in place since 1991. The District is appreciative of the community's support, which helps to maintain its educational excellence.

**Measure R**

On February 26, 2019, the District voters approved the renewal of Measure R, one of the District's two parcel taxes, for a six-year term. The assessment for the 2019-20 fiscal year was \$366 per parcel. Commencing in 2020-21, the parcel tax will be adjusted annually by the Los Angeles Metropolitan Statistical Area Consumer Price Index through 2024-25.

The parcel tax proceeds are used to retain and attract qualified teachers and counselors; maintain media specialists; support academic programs in science and math; provide teaching positions to support existing educational programs; prevent elimination of teachers in the areas of math and science; and, maintain adequate technology systems for all students.

**Measure E**

On March 10, 2015, the District voters approved renewal of Measure E, the second of the District's two parcel taxes. The assessment for the 2019-20 fiscal year was \$954.75 per parcel. It is adjusted annually by the lesser of the Los Angeles Statistical Area Consumer Price Index or three percent. The term of the parcel tax is six (6) years, through 2020-21.

Proceeds received from Measure E are used to preserve core academic teaching positions, including English, math, social studies, history, and science; preserve smaller class sizes at all grade levels; visual and performing arts instruction, world language offerings, physical education and athletic programs; maintain advanced placement and honors courses; technology; and counseling positions.

For both parcel tax assessments, the District has a procedure in place for special exemptions for contiguous parcels, for seniors (age 65 or older), or for individuals on disability. Exemption applications are available from the beginning of January through June 30th of each year. In accordance with AB 1891 and Government Code 50079, exemptions remain in effect for the length of "qualified special taxes."

**SAN MARINO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

In 2019-20, the District received \$5,672,693 in parcel tax revenues. The parcel tax revenues are critical to the District's core instructional and support programs at all schools. Without the parcel tax revenues, the District would be forced to eliminate many of its core instructional programs and teachers, educational opportunities for its students would be restricted, and instructional and support positions would be reduced or eliminated.

The District publishes annual Parcel Tax Accountability Reports. The report includes detailed financial information on the key positions which are funded based on the parcel tax revenues. This report can be found on the District's website.

**FACTORS BEARING ON THE DISTRICT'S FUTURE**

As of November 2020, according to the Legislative Analyst's Office, state revenues are higher than projected, however, they also are expressing caution based on economic indicators that are signs of a forthcoming future recessionary period. The Local Control Funding Formula or LCFF, provides base grant funding, grade span adjustment funding for grades K-3, and 9-12, as well as targeted funding for special education transportation and unduplicated pupil counts (students who qualify for English language learning, free and reduced price meals, and foster youth). LCFF benefits those school districts with high percentages of students in need (i.e. unduplicated pupil counts in excess of 55%). Due to the District's declining student enrollment and ADA, it is receiving very little, if any, new LCFF revenues and the District's expenditures are outpacing its revenues. The increase in employer contributions for CalSTRS and CalPERS has significantly impacted the District's budget.

The District receives local funding from parcel tax revenues, San Marino Schools Foundation contributions, and parent and community donations, to support the District's educational programs. These funds are restricted for specific purposes.

**CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide the Los Angeles County Office of Education, the California Department of Education, parents, community members, investors, and creditors with a general overview of the District's finances and its management and reporting of the funds it receives.

For questions about this report or additional financial information, please contact Vangie Lingat, Director of Accounting, San Marino Unified School District, 1665 West Drive; San Marino, California 91108, (626) 299-7000, ext. 1327, or email: [vlingat@smusd.us](mailto:vlingat@smusd.us). General information about the District and its financial reports can be accessed at its website at: [www.smusd.us](http://www.smusd.us).

## **FINANCIAL SECTION**

**SAN MARINO UNIFIED SCHOOL DISTRICT  
STATEMENT OF NET POSITION  
JUNE 30, 2020**

	Governmental Activities	San Marino Schools Foundation (Component Unit)
	<u>                    </u>	<u>                    </u>
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ 12,247,337	\$ 1,548,698
Accounts Receivable	1,861,713	-
Prepaid Expenses	-	4,031
Inventories	42,632	-
Beneficial Interest in Assets Held by California Community Foundation	-	3,927,240
Land	380,500	-
Depreciable Assets, Net	<u>58,879,077</u>	<u>3,809</u>
Total Assets	<u>73,411,259</u>	<u>5,483,778</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred Outflows - Pensions	<u>10,678,722</u>	<u>-</u>
Total Deferred Outflows of Resources	10,678,722	-
<b>LIABILITIES</b>		
Accounts Payable and Other Current Liabilities	1,859,154	46,098
Accrued Interest	247,283	2,297
Unearned Revenue	226,091	-
Current Portion of Long-Term Liabilities	4,805,000	-
Noncurrent Portion of Long-Term Liabilities	<u>76,696,011</u>	<u>-</u>
Total Liabilities	83,833,539	48,395
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred Inflows - Pensions	<u>4,115,170</u>	<u>-</u>
Total Deferred Inflows of Resources	4,115,170	-
<b>NET POSITION</b>		
Net Investment in Capital Assets	24,115,038	-
Restricted: Nonexpendable	-	1,277,275
Restricted for:		
Debt Service	4,860,153	-
Capital Projects	527,532	-
Educational Programs	1,513,774	-
Other	-	203,618
Unrestricted	<u>(34,875,225)</u>	<u>3,954,490</u>
Total Net Position	<u>\$ (3,858,728)</u>	<u>\$ 5,435,383</u>

See accompanying Notes to Financial Statements.



**SAN MARINO UNIFIED SCHOOL DISTRICT  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2020**

Functions	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions	Total	San Marino Schools Foundation (Component Unit)
<b>GOVERNMENTAL ACTIVITIES</b>					
Instruction	\$ 28,622,490	\$ 781,055	\$ 4,108,565	\$ (23,732,870)	\$
Instruction - Related Services	4,579,283	130,201	422,583	(4,026,499)	
Pupil Services	4,309,349	640,236	1,088,767	(2,580,346)	
Ancillary Services	381,489	14,204	316,782	(50,503)	
Community Services	263,567	744	26,225	(236,598)	
General Administration	4,112,628	220	255,487	(3,856,921)	
Plant Services	4,697,717	512	185,827	(4,511,378)	
Other Outgo	478,143	88,275	812,932	423,064	
Debt Service - Interest	1,852,240	-	-	(1,852,240)	
Depreciation (Unallocated)	4,679,402	-	-	(4,679,402)	
Total Governmental Activities	<u>53,976,308</u>	<u>1,655,447</u>	<u>7,217,168</u>	<u>(45,103,693)</u>	<u>-</u>
<b>COMPONENT UNIT</b>					
San Marino Schools Foundation	<u>\$ 2,960,989</u>	<u>\$ -</u>	<u>\$ 3,266,012</u>		<u>305,023</u>
<b>GENERAL REVENUES</b>					
Property Taxes Levied for					
General Purposes				15,477,480	-
Debt Service				5,143,686	-
Other Specific Purposes				5,683,486	-
Federal and State Aid not Restricted to Specific Purposes				11,411,873	-
Interest and Investment Earnings				193,268	5,037
Miscellaneous				3,588,686	-
				<u>41,498,479</u>	<u>5,037</u>
<b>CHANGE IN NET POSITION</b>				(3,605,214)	310,060
Net Position - Beginning of Year				<u>(253,514)</u>	<u>5,125,323</u>
<b>NET POSITION - END OF YEAR</b>				<u>\$ (3,858,728)</u>	<u>\$ 5,435,383</u>

See accompanying Notes to Financial Statements.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
BALANCE SHEET — GOVERNMENTAL FUNDS  
JUNE 30, 2020**

	General Fund	Bond Interest and Redemption Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash in County Treasury	\$ 6,150,815	\$ 5,107,436	\$ 827,774	\$ 12,086,025
Cash in Bank	-	-	60,700	60,700
Cash in Revolving Fund	100,000	-	612	100,612
Accounts Receivable	1,827,068	-	34,645	1,861,713
Inventories	14,480	-	28,152	42,632
Total Assets	<u>\$ 8,092,363</u>	<u>\$ 5,107,436</u>	<u>\$ 951,883</u>	<u>\$ 14,151,682</u>
 <b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts Payable	\$ 1,764,433	\$ -	\$ 94,721	\$ 1,859,154
Unearned Revenue	84,433	-	141,658	226,091
Total Liabilities	<u>1,848,866</u>	<u>-</u>	<u>236,379</u>	<u>2,085,245</u>
 <b>FUND BALANCES</b>				
Nonspendable	114,480	-	28,764	143,244
Restricted	1,513,774	5,107,436	527,532	7,148,742
Assigned	3,309,871	-	159,208	3,469,079
Unassigned	1,305,372	-	-	1,305,372
Total Fund Balances	<u>6,243,497</u>	<u>5,107,436</u>	<u>715,504</u>	<u>12,066,437</u>
Total Liabilities and Fund Balances	<u>\$ 8,092,363</u>	<u>\$ 5,107,436</u>	<u>\$ 951,883</u>	<u>\$ 14,151,682</u>

See accompanying Notes to Financial Statements.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE BALANCE SHEET — GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2020**

Total fund balances - governmental funds \$ 12,066,437

Amounts reported for governmental funds are different than the statement of net position because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds (see Note 7). These assets consists of:

Land	\$ 380,500	
Depreciable Assets, Net	<u>58,879,077</u>	59,259,577

Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in governmental funds.

Long-term liabilities at year-end consist of:

General Obligation Bonds (See Note 10)	(28,954,539)	
Certificates of Participation (See Note 11)	(6,190,000)	
PARS Supplementary Early Retirement Plan (See Note 13)	(1,462,272)	
Compensated Absences (See Note 1 and Note 9)	(312,849)	
Net Pension Liability (See Note 12)	<u>(44,581,351)</u>	(81,501,011)

In governmental funds, deferred outflows and inflows of resources are not reported because they are applicable to future periods (See Notes 1 and 12). Deferred outflows and inflows of resources at year-end consist of:

Deferred Outflows - Pensions	10,678,722	
Deferred Inflows - Pensions	<u>(4,115,170)</u>	6,563,552

Interest expense related to general obligation bonds and certificates of participation was incurred but not accrued through June 30, 2020 (See Note 10 and 11)

(247,283)

**Total Net Position - Governmental Activities**

\$ (3,858,728)

**SAN MARINO UNIFIED SCHOOL DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES —  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2020**

	General Fund	Bond Interest and Redemption Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Local Control Funding Formula Sources:				
State Apportionments	\$ 10,702,354	\$ -	\$ -	\$ 10,702,354
Local Sources	15,477,480	-	-	15,477,480
Total Local Control Funding Formula Sources	26,179,834	-	-	26,179,834
Federal Sources	944,480	-	143,023	1,087,503
Other State Sources	3,648,212	14,991	4,781	3,667,984
Other Local Sources	13,349,385	5,177,976	807,216	19,334,577
Total Revenues	44,121,911	5,192,967	955,020	50,269,898
<b>EXPENDITURES</b>				
Instruction	27,050,005	-	-	27,050,005
Instruction - Related Services	4,357,998	-	-	4,357,998
Pupil Services	3,379,702	-	821,124	4,200,826
Ancillary Services	402,674	-	-	402,674
Community Services	243,399	-	-	243,399
General Administration	3,820,125	-	-	3,820,125
Plant Services	4,521,025	-	1,943,428	6,464,453
Other Outgo	478,143	-	-	478,143
Debt Service	411,836	4,936,413	-	5,348,249
Total Expenditures	44,664,907	4,936,413	2,764,552	52,365,872
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>				
	(542,996)	256,554	(1,809,532)	(2,095,974)
<b>OTHER FINANCING SOURCES (USES)</b>				
Interfund Transfers In	1,620,937	-	171,471	1,792,408
Interfund Transfers Out	(171,471)	-	(838,000)	(1,009,471)
Total Other Financing Sources (Uses)	1,449,466	-	(666,529)	782,937
<b>NET CHANGE IN FUND BALANCES</b>				
	906,470	256,554	(2,476,061)	(1,313,037)
Fund Balances - Beginning of Year	5,337,027	4,850,882	3,191,565	13,379,474
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ 6,243,497</b>	<b>\$ 5,107,436</b>	<b>\$ 715,504</b>	<b>\$ 12,066,437</b>

See accompanying Notes to Financial Statements.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES —  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2020**

Net change in fund balances - total governmental funds \$ (1,313,037)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, assets with an initial, individual cost of more than \$5,000 are capitalized and the cost is allocated over their estimated useful lives and reported as depreciation expense.

Capital Outlay	\$ 2,372,806	
Depreciation Expense	<u>(4,679,402)</u>	
Excess (Deficiency) of Capital Outlay Over Depreciation Expense		(2,306,596)

Repayment of long-term debt is reported as an expenditures in governmental funds, but the repayment reduces long-term liabilities in the statement of net position.

General Obligation Bond Principal and Accreted Interest Payments	4,345,000	
Certificates of Participation Principal Payments	<u>105,000</u>	4,450,000

In governmental funds, pension costs are recognized when the employer contribution is made, but in the statement of activities, pension costs are recognized on the accrual basis. The different between accrual basis pension costs and actual employer contribution was:

(2,260,537)

In governmental funds, postemployment healthcare costs are recognized when the employer payment is made, but in the statement of activities, postemployment healthcare costs are recognized on the accrual basis. The difference between accrual basis postemployment healthcare costs and actual employer payments was:

287,832

Some items reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. These activities consist of:

Decrease in Accrued Interest	49,575	
Increase in Accreted Interest	(1,003,566)	
Net Increase in PARS Supplementary Early Retirement Plan	(1,462,272)	
Increase in Compensated Absences	<u>(46,613)</u>	<u>(2,462,876)</u>

**Change in Net Position of Governmental Activities**

**\$ (3,605,214)**

**SAN MARINO UNIFIED SCHOOL DISTRICT  
STATEMENT OF NET POSITION - FIDUCIARY FUNDS  
JUNE 30, 2020**

	Retiree (OBEP) Trust	Associated Student Body Funds
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ -	\$ 336,643
Investments	-	-
Accounts Receivable	-	5,229
Prepaid Expenses	-	9,322
Total Assets	-	351,194
<b>LIABILITIES</b>		
Funds Held in Trust:		
General Associated Student Body	-	318,589
Clubs and Trusts	-	32,605
Total Liabilities	\$ -	\$ 351,194
<b>Net Position Held in Trust for Other Post-employment Benefits</b>	\$ -	

See accompanying Notes to Financial Statements.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
STATEMENT OF CHANGES IN NET POSITION - FIDUCIARY FUNDS  
YEAR ENDED JUNE 30, 2020**

	Retiree (OPEB) Trust
<b>ADDITIONS</b>	
Investment Earnings (Losses)	\$ (43,989)
Total Additions	(43,989)
<b>DEDUCTIONS</b>	
Operating Expenses	3,882
Transfer out	782,937
Total Deductions	786,819
<b>CHANGE IN NET POSITION</b>	(830,808)
Net Position Held in Trust for Other	
Post-Employment Benefits - Beginning of Year	830,808
<b>NET POSITION HELD IN TRUST FOR OTHER POST-EMPLOYMENT BENEFITS - END OF YEAR</b>	\$ -

See accompanying Notes to Financial Statements.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The District accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's California School Accounting Manual, updated to conform to the most current financial and reporting requirements promulgated by the California Department of Education. The accounting policies of the District conform to generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB).

The significant accounting policies applicable to the District are described below.

**Basis of Presentation**

The accompanying financial statements have been prepared in conformity with GAAP as prescribed by GASB. The financial statement presentation required by GASB provides a comprehensive, entity-wide perspective of the District's financial activities. The entity-wide perspective enhances the fund-group perspective previously required. Fiduciary activities are excluded from the basic financial statements and are reported separately in the fiduciary fund statements.

The District's basic financial statements consist of government-wide statements, including a Statement of Net Position, a Statement of Activities, and fund financial statements.

**Government-Wide Financial Statements**

The Statement of Net Position and the Statement of Activities displays information about the District as a whole. These statements include the financial activities of the primary government. Fiduciary funds are excluded.

The Statement of Net Position presents the financial condition of the governmental activities of the District at year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and, therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District. Depreciation and interest expense have not been allocated to specific functions.



**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Fund Financial Statements**

During the year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

The fund financial statement expenditures are presented in a function-oriented format. The following is a brief description of the functions:

**Instruction:** includes the activities directly dealing with the interaction between teachers and students.

**Instruction-Related Services:** includes supervision of instruction, instructional library, media and technology, and school site administration.

**Pupil Services:** includes home-to-school transportation, food services, and other pupil services.

**Ancillary Services:** includes activities that are generally designed to provide students with experiences outside the regular school day.

**Community Services:** includes activities that provide services to community participants other than students.

**General Administration:** includes data processing services and all other general administration services.

**Plant Services:** includes activities of maintaining the physical plant. This also includes facilities acquisition and construction expenditures.

**Other Outgo:** includes transfers to other agencies.

**Debt Service:** includes principal and interest payments for long term debt.

The fiduciary fund expenditures are presented by natural classification.

**Fund Accounting**

To ensure compliance with the California Education Code, the financial resources of the District are divided into separate funds for which separate accounts are maintained for recording cash, other resources and all related liabilities, obligations, and equities.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Fund Accounting (Continued)**

The Statement of Revenues, Expenditures and Changes in Fund Balance are statements of financial activities of the particular fund related to the current reporting period. Expenditures of the various funds frequently include amounts for land, buildings, equipment, retirement of indebtedness, transfers to other funds, etc. Consequently, these statements do not purport to present the result of operations or the net income or loss for the period as would a statement of income for a profit-type organization. The modified accrual basis of accounting is used for all governmental funds.

**Governmental Funds – Major**

**General Fund:** used to account for all financial resources except those required to be accounted for in another fund. To comply with GASB reporting requirements, all activities of the Deferred Maintenance Fund and the Special Reserve Fund for Other Than Capital Outlay Projects are reported in the General Fund.

**Bond Interest and Redemption Fund:** used to account for the accumulation of resources for, and the payment of general obligation bond principal, interest and related costs.

**Governmental Funds – Nonmajor**

**Special Revenue Funds:** used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

*Food Services Fund:* used to account for revenues received and expenditures made to operate the District's food services operations.

**Capital Projects Funds:** used to account for the financial resources that are restricted, committed or assigned for the acquisition and/or construction of major governmental general fixed assets.

*Capital Facilities Fund:* used to account for resources received from residential and commercial developer impact fees.

*Special Reserve Fund - Capital Outlay:* used to account for specific capital expenditures.

**Fiduciary Funds**

**Associated Student Body Fund:** used to account for raising and expending money to promote the general welfare, morale, and educational experiences of the student body. The District operates two Associated Student Body funds, one at the middle school and the other at the high school.

**Retiree (OPEB) Trust Fund:** used to accumulate irrevocable contributions for future retiree healthcare costs. The OPEB Trust Fund was closed during fiscal year ended June 30, 2020. See note 14.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Agency Activities**

The District operates a warrant pass-through fund as a holding account for amounts collected from employees for federal taxes, state taxes, and other contributions. The District had cash in the county treasury amounting to \$151,743 on June 30, 2020, which represents withholdings payable.

**Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied. Revenues in governmental fund financial statements are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds use the accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of unearned revenue, and in the presentation of expenses versus expenditures.

**Cash and Cash Equivalents**

The District's cash and cash equivalents are considered to be cash on hand and demand deposits. Cash in the county treasury is recorded at cost, which approximates fair value.

**Receivables**

Receivables are generally recorded when the amount is earned and can be estimated. All material receivables are considered fully collectible. Per Education Code Section 33128.1, a local education agency may recognize for budgetary and financial reporting purposes any amount of state appropriations deferred from the current fiscal year and appropriated from the subsequent fiscal year for payment of current year costs as a receivable in the current year.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Stores Inventory**

Stores inventory are presented at the lower of cost or market on an average basis and are expensed when used. Stores inventory consists of expendable supplies held for consumption. At June 30, 2020, the inventory for supplies is \$14,480. The inventory for food is \$28,152.

**Capital Assets**

Generally, capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the Statement of Net Position, but are not reported in the fund financial statements.

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at acquisition value as of the date received. The District maintains a capitalization threshold of \$5,000. The District does not own any infrastructure as defined by GASB. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets except for land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Buildings and Improvements	20-30 years
Furniture and Equipment	5-20 years
Vehicles	6 years

Depreciation expense reported on the government-wide statement of activities excludes direct depreciation expense recorded to functions where applicable.

**Deferred Outflows of Resources**

Deferred outflows of resources represent a consumption of net position or fund balance that applies to a future period(s) and thus, will not be recognized as an outflow of resources (expense/expenditure) until then. These amounts are reported in the government-wide statement of net position.

*Deferred Outflows – Pensions:* The deferred outflows of resources related to pensions resulted from District contributions to employee pension plans subsequent to the measurement date of the actuarial valuations for the pension plans, the effect of changes in proportion, and the difference between expected and actual experience. The deferred outflows – pensions will be deferred and amortized as detailed in Note 12 to the financial statements.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Unearned Revenue**

Cash received for federal and state special projects and programs is recognized as revenue to the extent that qualified expenditures have been incurred. Unearned revenue is recorded to the extent cash received on specific projects and programs exceed qualified expenditures.

**Compensated Absences**

Accumulated unpaid employee vacation benefits are recognized as a liability when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Sick leave benefits are accumulated without limit for each employee. The employees do not gain a vested right to accumulated sick leave, therefore, accumulated employee sick leave benefits are not recognized as a liability of the District. The District's policy is to record sick leave as an operating expense in the period taken. However, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires.

**Long-Term Liabilities**

The District reports long-term obligations of governmental funds at face value in the government-wide financial statements.

**Net Pension Liability**

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the California State Teachers' Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS) plan for schools (Plans) and additions to/deductions from the Plan' fiduciary net position have been determined on the same basis as they are reported by CalSTRS and CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Member contributions are recognized in the period in which they are earned. Investments are reported at fair value.

**Deferred Inflows of Resources**

Deferred inflows of resources represent an acquisition of net position by the District that is applicable to a future reporting period. These amounts are reported in the government-wide statement of net position.

**SAN MARINO UNIFIED SCHOOL DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Deferred Inflows of Resources (Continued)**

*Deferred Inflows – Pensions:* The deferred inflows of resources related to pensions resulted from the effects of actuarially-determined changes to the pension plan. These amounts are deferred and amortized as detailed in Note 12 to the financial statements.

**Net Position**

Net position represents the difference between assets plus deferred outflows of resources less liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvements of those assets. Net position is reported as restricted when there are limitations imposed on use through external restrictions imposed by donors, grantors, laws or regulations of other governments or by enabling legislation adopted by the District.

**Fund Balance Classification**

The governmental fund financial statements present fund balance classifications that comprise a hierarchy based on the extent to which the District is bound to honor constraints on the specific purposes for which amounts can be spent. The classifications used in the governmental fund financial statements are as follows:

**Nonspendable:** This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact.

**Restricted:** Amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed:** Amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the District Board of Education. These amounts cannot be used for any other purpose unless the District Board of Education removes or changes the specified use by taking the same formal action (vote or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The District does not have any committed fund balances.

**Assigned:** Amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. The District Board of Education, through a formal action has given authority to the Superintendent or designee to assign amounts for a specific purpose that is neither restricted nor committed.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Fund Balance Classification (Continued)**

**Unassigned:** The residual fund balance for the General Fund and all other spendable amounts. The Unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

**Spending Order Policy**

The District considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted net position or fund balance is available.

When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District's policy considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the District Board of Education has provided otherwise in its commitment or assignment functions.

**Minimum Fund Balance Policy**

The District has adopted a minimum fund balance policy in order to protect against revenue shortfalls and unexpected one-time expenditures. The District Board of Education recognizes that good fiscal management comprises the foundational support of the District. To make that support as effective as possible, the District Board of Education goal is to maintain a minimum balance of 5% of the District's general fund annual operating expenditures and transfers out.

If the fund balance drops below 5%, the goal is to restore the balance at a rate of 1% per year as funding is made available.

**State Apportionments**

Certain current year apportionments from the state are based upon various financial and statistical information of the previous year. Second period to annual corrections for local control funding formula and other state apportionments (either positive or negative) are recorded in the year computed by the State.

**Property Taxes**

Secured property taxes attach as an enforceable lien on property as of January 1st. Taxes are payable in two installments on November 1st and February 1st. Unsecured property taxes are payable in one installment on or before August 31st.

Real and personal property tax revenues are reported in the same manner in which the county auditor records and reports actual property tax receipts to the California Department of Education. This is generally on a cash basis. A receivable has not been recognized in the General Fund for property taxes due to the fact that any receivable is offset by a payable to the state for local control funding formula purposes. Property taxes for debt service purposes are not material and have, therefore, not been accrued in the Government-wide financial statements.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**On-Behalf Payments**

GAAP requires that direct on-behalf payments for fringe benefits and salaries made by one entity to a third-party recipient for the employees of another, legally separate entity be recognized as revenue and expenditures by the employer government. The State of California makes direct on-behalf payments for retirement benefits to the State Teachers' Retirement System on behalf of all school districts in California. The amount of on-behalf payments made for the District has been recorded in the fund financial statements.

**Contributed Services**

Generally accepted accounting principles require that contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are to be recorded at fair value in the period received. Although the District receives tremendous hours of volunteer time, it is not deemed necessary to record these hours on the books of the District based on the above guidelines.

**Estimates**

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**Reporting Entity**

The District is the level of government primarily accountable for activities related to public education. The governing authority consists of elected officials who, together, constitute the Board of Education.

The District considered its financial and operational relationships with potential component units under the reporting entity definition of GASB.

The basic, but not the only, criterion for including another organization in the District's reporting entity for financial reports is the ability of the District's elected officials to exercise oversight responsibility over such agencies. Oversight responsibility implies that one entity is dependent on another and a financial benefit or burden relationship is present and that the dependent unit should be reported as part of the other.

Oversight responsibility is derived from the District's power and includes, but is not limited to: financial interdependency; selection of governing authority; designation of management; ability to significantly influence operations; and accountability for fiscal matters.



**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Reporting Entity (Continued)**

Due to the nature and significance of their relationship with the District, including ongoing financial support of the District or its other component units, certain organizations warrant inclusion as part of the financial reporting entity. A legally separate, tax-exempt organization should be reported as a component unit of the District if all of the following criteria are met:

- The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the District, its component units, or its constituents.
- The District, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization.
- The economic resources received or held by an individual organization that the District, or its component units, is entitled to, or has the ability to otherwise access, are significant to the District.

Based upon the application of the criteria listed above, the following potential component units have been included in the District's reporting entity:

**The San Marino Schools Foundation (the Foundation):** Although the Foundation is a legally separate 501(c) 3 tax-exempt entity, it is reported in the financial statements using the discrete presentation method. The economic resources received or held by the Foundation are intended for the direct benefit of the District. The District Board of Education determines how the Foundation's annual contributions to the District are used. The Foundation also receives restricted donations and gifts for specific District or school purposes. During 2019-20, the Foundation contributed \$2,000,000 to the District to fund 21 teaching positions and \$65,079 for the construction of the Barth Athletics Complex. Separate financial statements for the Foundation are available through the San Marino Schools Foundation's office.

**PARS Postemployment Benefits Trust (the Trust):** The Trust is a multi-employer irrevocable governmental trust pursuant to Section 115 of the Internal Revenue Code for the purpose of funding district postemployment benefits. The District offered postemployment benefits through a single-employer plan funded within the Trust. Public Agency Retirement Services (PARS), as the Trust Administrator, retains the responsibility to oversee the management of the Trust, including the Trust's requirement that investments and assets held within the Trust continually adhere to the requirements of the California Government Code Section 53622, that specifies; 1) that investments made are solely in the interest of the participants, 2) the investments are made with care and 3) there is diversification of investments so as to minimize risk. US Bank manages the investment of funds through established investment approaches and the San Marino Unified School District has the ability to direct investment decisions within this framework as they deem necessary. As such, the District acts as a fiduciary of the Trust. The financial activity of the Trust has been included in the financial statements of the District. The Trust does not issue a separate financial report. The district no longer participates in the Trust. Refer to Note 14.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Reporting Entity (Continued)**

The following potential component units have been excluded from the District's reporting entity:

**Various PTA/PTSA and School Connected Organizations:** Each of these types of organizations within the District were evaluated using the three criterion listed above. Each entity has been excluded as a component unit because the third criterion was not met in all cases; the economic resources received and held by the organizations individually are not material to the District's financial statements.

**NOTE 2 BUDGETS**

By state law, the District Board of Education must approve a budget no later than July 1, using the Single Adoption Budget process. In connection with the Local Control Funding Formula, school districts are required to engage parents, students and community members in developing a Local Control Accountability Plan (LCAP). The LCAP outlines a school district's goals as they relate to the eight state priorities, supporting actions and services, and how its budget will support its LCAP goals. Prior to a public hearing of a school district's budget, a separate public hearing of the school district's LCAP must be held. The LCAP and Proposed District Budget are then approved at the same meeting of the District Board of Education.

These budgets are revised by the District Board of Education during the year to give consideration to unanticipated income and expenditures. The original and final revised budget for the General Fund is presented in a budgetary comparison schedule in the required supplementary section.

Formal budgetary integration was employed as a management control device during the year for all budgeted funds. Expenditures cannot legally exceed appropriations by major object account.

**NOTE 3 DEPOSITS AND INVESTMENTS**

**Deposits**

**Custodial Credit Risk**

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial risk. As of June 30, 2020, \$95,811 of the District's bank balance of \$538,873 was exposed to credit risk as follows:

District's Bank Balance	June 30, 2020
<hr/> Uninsured and Uncollateralized	<hr/> \$ 95,811

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 3 DEPOSITS AND INVESTMENTS (CONTINUED)**

**Investments**

**Cash in County**

In accordance with Education Code Section 41001, the District is required to maintain substantially all of its cash in the Los Angeles County Treasury as part of the common investment pool. The District is considered an involuntary participant in the investment pool. These pooled funds are carried at amortized cost which approximates fair value. Fair value of the pooled investment at June 30, 2020 is measured at 100.29% of amortized cost. The District's deposits in the fund are considered to be highly liquid.

The County Treasurer is authorized to deposit cash and invest excess funds by California Government Code Sections 53534, 53601, 53635 and 53648. The County Treasurer is restricted to invest time deposits, U.S. government securities, state registered warrants, notes or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase or reverse repurchase agreements. The funds maintained by the County Treasurer are either secured by federal depository insurance or are collateralized. The County Treasurer investment pool is not required to be rated. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool. The County Treasurer investment pool is not registered as an investment company with the Securities and Exchange Commission (SEC) nor is it an SEC Rule 2a7-like pool. California Government Code statues and the County Board of Supervisors set forth the various investment policies that the Country Treasurer follow. The method used to determine the value of the participant's equity withdrawn is based on the book value, which is amortized cost, of the participant's percentage participation on the date of such withdrawals.

The pool sponsor's annual financial report may be obtained from the Los Angeles County Public Affairs Office, Kenneth Hahn Hall of Administration, 500 W. Temple St, Room 358, Los Angeles, CA 90012.

**NOTE 4 ACCOUNTS RECEIVABLE**

Accounts receivable as of June 30, 2020 consists of the following:

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds	Total Fiduciary Funds
Accounts Receivable				
Federal and State	\$ 1,624,258	\$ 26,233	\$ 1,650,491	\$ -
Miscellaneous	202,810	8,412	211,222	5,229
Total Accounts Receivable	<u>\$ 1,827,068</u>	<u>\$ 34,645</u>	<u>\$ 1,861,713</u>	<u>\$ 5,229</u>

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 5 INTERFUND TRANSACTIONS**

Interfund activity has been eliminated in the Government-wide statements. The following transactions are reported in the fund financial statements.

**Interfund Transfers**

Interfund transfers consist of operating transfers from funds receiving revenue to funds through which the resources are to be expended.

Interfund transfers for the 2019-20 fiscal year are as follows:

Transfer from the General Fund to the Cafeteria Fund to support food service operations.	\$ 171,471
Transfer from the Retiree (OPEB) Trust to the General Fund to discontinue participation in the Trust.	782,937
Transfer from the Special Reserve Fund - Capital Outlay to the Special Reserve Fund for Other Than Capital Outlay Projects. On February 25, 2019, the District's Board of Education approved an interfund transfer from the Special Reserve Fund for Other Than Capital Outlay Projects to the Special Reserve Fund - Capital Projects for the construction of the Barth Athletics Complex. With the close out of the project, the funds are no longer needed and the funds were returned to the Special Reserve Fund for Other Than Capital Outlay Projects.	838,000
Total	<u>\$ 1,792,408</u>

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 6 FUND BALANCES**

The following amounts were nonspendable, restricted, assigned or unassigned as shown below:

	General Fund	Bond Interest and Redemption Fund	Other Governmental Funds	Total Governmental Funds
Nonspendable:				
Cash in Revolving Fund	\$ 100,000	\$ -	\$ 612	\$ 100,612
Stores Inventory	14,480	-	28,152	42,632
Total Nonspendable	<u>114,480</u>	<u>-</u>	<u>28,764</u>	<u>143,244</u>
Restricted:				
Legally Restricted Programs	1,513,774	-	-	1,513,774
Capital Projects	-	-	527,532	527,532
Debt Service	-	5,107,436	-	5,107,436
Total Restricted	<u>1,513,774</u>	<u>5,107,436</u>	<u>527,532</u>	<u>7,148,742</u>
Assigned:				
Health and Welfare Increases	10,082	-	-	10,082
Cash Flow	1,630,465	-	-	1,630,465
Deferred Maintenance Projects	378,497	-	-	378,497
Food Service Operations	-	-	14,811	14,811
Capital Projects	-	-	144,397	144,397
School Site Carryover	1,290,827	-	-	1,290,827
Total Assigned	<u>3,309,871</u>	<u>-</u>	<u>159,208</u>	<u>3,469,079</u>
Unassigned:				
Economic Uncertainties	1,305,372	-	-	1,305,372
Total Unassigned	<u>1,305,372</u>	<u>-</u>	<u>-</u>	<u>1,305,372</u>
Total Fund Balance	<u>\$ 6,243,497</u>	<u>\$ 5,107,436</u>	<u>\$ 715,504</u>	<u>\$ 12,066,437</u>

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 7 CAPITAL ASSETS AND DEPRECIATION – SCHEDULE OF CHANGES**

Capital asset activity for the year ended June 30, 2020 is shown below:

	Balance June 30, 2019	Additions	Retirements	Balance June 30, 2020
Capital Assets not Being Depreciated:				
Land	\$ 380,500	\$ -	\$ -	\$ 380,500
Construction in Progress	13,452,389	2,156,460	15,608,849	-
Total Capital Assets not Being Depreciated	<u>13,832,889</u>	<u>2,156,460</u>	<u>15,608,849</u>	<u>380,500</u>
Capital Assets Being Depreciated:				
Site Improvements	13,624,452	24,000	-	13,648,452
Buildings	85,394,718	15,584,849	-	100,979,567
Equipment	5,993,193	216,346	-	6,209,539
Total Capital Assets Being Depreciated	<u>105,012,363</u>	<u>15,825,195</u>	<u>-</u>	<u>120,837,558</u>
Less Accumulated Depreciation for:				
Site Improvements	7,202,374	664,327	-	7,866,701
Buildings	45,324,546	3,527,116	-	48,851,662
Equipment	4,752,159	487,959	-	5,240,118
Total Accumulated Depreciation	<u>57,279,079</u>	<u>4,679,402</u>	<u>-</u>	<u>61,958,481</u>
Depreciable Assets, Net	<u>47,733,284</u>	<u>11,145,793</u>	<u>-</u>	<u>58,879,077</u>
Governmental Activities Capital Assets, Net	<u>\$ 61,566,173</u>	<u>\$ 13,302,253</u>	<u>\$ 15,608,849</u>	<u>\$ 59,259,577</u>

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 8 TAX REVENUE ANTICIPATION NOTES**

The District issued \$5,350,000 of Tax Revenue Anticipation Notes dated August 7, 2019 through the California Education Notes Program's Fiscal Year 2019-20 Note Participations (Series A). The funds were used by the District to support its cash flow needs throughout the fiscal year.

The notes matured on June 30, 2020 and were issued at an interest rate of 5.00%. Repayment requirements were that 50% of the principal balance and the remaining principal balance and interest be deposited with the administrator, U.S. Bank National Association, in February 2020 and May 2020, respectively. The payments were transferred to and set aside in a separate fund of the trustee, U.S. Bank National Association, in a timely manner.

The monies were required to remain on deposit until the maturity date of the note, June 30, 2020 at which time they were applied to pay the principal and interest on the notes.

**NOTE 9 LONG-TERM LIABILITIES – SCHEDULE OF CHANGES**

A schedule of changes in long-term debt for the year ended June 30, 2020 is shown below.

	Balance July 01, 2019	Additions	Reductions	Balance June 30, 2020	Amount Due in One Year
General Obligation (GO) Bonds					
Series 1998B	\$ 11,445,000	\$ -	\$ 1,840,000	\$ 9,605,000	\$ 1,995,000
Series 2000A	6,786,959	-	731,517	6,055,442	729,772
Accreted Interest	12,689,014	1,003,566	1,338,483	12,354,097	1,465,228
Series 2001 Refunding	1,375,000	-	435,000	940,000	455,000
Total GO Bonds	<u>32,295,973</u>	<u>1,003,566</u>	<u>4,345,000</u>	<u>28,954,539</u>	<u>4,645,000</u>
Certificates of Participation	6,295,000	-	105,000	6,190,000	160,000
PARS Supplementary Early Retirement Plan	-	1,827,840	365,568	1,462,272	-
Compensated Absences	266,236	46,613	-	312,849	-
Net OPEB Liability	438,932	-	438,932	-	-
Net Pension Liability	43,756,631	1,302,020	477,300	44,581,351	-
Total	<u>\$ 83,052,772</u>	<u>\$ 4,180,039</u>	<u>\$ 5,731,800</u>	<u>\$ 81,501,011</u>	<u>\$ 4,805,000</u>

Liabilities are liquidated by the General Fund for governmental activities. General obligation bond liabilities are liquidated through property tax collections as administered by the County Controller's office through the Bond Interest and Redemption Fund. Certificates of Participation liabilities are liquidated through private donations, developer fees, and general fund resources if necessary. In addition, the Certificates of Participation may be liquidated with future general obligation bonds proceeds if approved by the voters.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 10 GENERAL OBLIGATION BONDS**

On June 4, 1996, the voters approved the issuance of \$34,330,000 in bonds to finance the construction and renovation of school buildings and facilities and paying related costs. On August 20, 1996 the District issued Series 1996 A bonds in the amount of \$6,615,000. On June 16, 1998, the District issued Series B bonds in the amount of \$27,715,000. These represent the second and final series of bonds sold based on the 1996 Election Authorization. Interest on the Series B bonds is payable semiannually on January 1 and July 1 of each year with final maturity June 1, 2023. The bonds bear an interest rate ranging from 3.95% to 5.25%.

On June 20, 2000, the voters approved the issuance of \$18,000,000 in bonds to complete the financing of construction, modernization and renovation of school buildings and facilities. On August 31, 2000, the District issued Series 2000A bonds in the amount of \$17,999,808. The bonds consist of current interest bonds of \$9,750,000 fully maturing on July 1, 2016 and capital appreciation bonds of \$8,249,808 due through July 1, 2025. Capital appreciation bonds were issued as part of Series 2000A with maturity dates from July 1, 2017 through 2025. Prior to the applicable maturity date, each bond will accrue accreted interest on the principal components, with all interest accreting through the applicable maturity date and payable only upon maturity or prior payment of the principal component. Interest rates range from 5.50% to 5.71% through July 1, 2025. Accreted interest accrued and included as an addition in the long-term debt schedule in 2019-20 is \$1,003,566 and the total accreted interest, net of payments is \$12,354,097. The first payment was due July 1, 2017.

On April 12, 2001, the District refunded Series 1996 A bonds, the first series of bonds sold within the 1996 Election Authorization. The bonds consist of current interest bonds in the amount of \$6,535,000. Interest due is payable semiannually on February 1 and August 1 of each year. The bonds bear an interest rate ranging from 3.00%-5.00%.

The District's bonds are not available for early redemption.

The outstanding general obligation bonded debt of the District at June 30, 2020 is:

General Obligation Bonds	Date of Issue	Date of Maturity	Interest Rate %	Amount of Original Issue	Outstanding June 30, 2020
Measure A:					
1998 Series B	6/16/1998	Various	3.95%-5.25%	\$ 27,715,000	\$ 9,605,000
2000 Series A	8/31/2000	Various	4.5%-5.71%	17,999,808	6,055,442
2001 Refunding	4/12/2001	Various	3.00%-5.00%	6,535,000	940,000
				<u>\$ 52,249,808</u>	<u>\$ 16,600,442</u>



**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 10 GENERAL OBLIGATION BONDS (CONTINUED)**

The annual debt service requirements to maturity for general obligation bonds are as follows:

1998 Series B

<u>Year Ending June 30.</u>	Principal	Interest	Total
2021	\$ 1,995,000	\$ 432,869	\$ 2,427,869
2022	2,155,000	326,625	2,481,625
2023	5,455,000	265,625	5,720,625
Total	<u>\$ 9,605,000</u>	<u>\$ 1,025,119</u>	<u>\$ 10,630,119</u>

2000 Series A

<u>Year Ending June 30.</u>	Principal	Accreted Interest	Total
2021	\$ 729,772	\$ 1,465,228	\$ 2,195,000
2022	728,381	1,601,619	2,330,000
2023	784,523	1,880,477	2,665,000
2024	785,976	2,044,024	2,830,000
2025	1,524,665	4,295,335	5,820,000
2026	1,502,125	4,577,875	6,080,000
Total	<u>\$ 6,055,442</u>	<u>\$ 15,864,558</u>	<u>\$ 21,920,000</u>

2001 Refunding

<u>Year Ending June 30.</u>	Principal	Interest	Total
2021	\$ 455,000	\$ 35,625	\$ 490,625
2022	485,000	12,125	497,125
Total	<u>\$ 940,000</u>	<u>\$ 47,750</u>	<u>\$ 987,750</u>

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 11 CERTIFICATES OF PARTICIPATION**

On March 1, 2017, the District entered into a long-term lease agreement to finance the construction of the Barth Athletics Complex at Huntington Middle School. The agreement is between the District as the "lessee" and the Los Angeles County Schools Regionalized Business Services Corporation as the "lessor" or "corporation". The Corporation is a legally separate entity which was formed in September 1985 to provide services necessary and appropriate for the establishment, operation and maintenance of regionalized business services and programs for public schools, community colleges and the Los Angeles County Board of Education.

The Corporation's funds for acquiring these items were generated by the issuance of \$6,370,000 of Certificates of Participation (COPs). COPs are long-term debt instruments which are tax exempt and, therefore, issued at interest rates below current market levels for taxable investments.

Lease payments are required to be made by the District under the lease agreement on May 15 and November 15 of each year for use and possession of the site for the period commencing December 1, 2017 and terminating December 1, 2041. Lease payments for years 2018 through 2021 are being funded by a private donor. Debt service is due on June 1 and December 1 of each year. Fixed interest rates range from 2.00 % to 5.00 % per certificate for the length of the issuance.

The lease requires that lease payments be deposited in the lease payment fund maintained by the trustee. Any amount held in the lease payment fund will be credited towards the lease payment due and payable. The trustee will pay from the lease payment fund the required principal and interest payments as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 160,000	\$ 303,000	\$ 463,000
2022	170,000	296,400	466,400
2023	180,000	288,500	468,500
2024	185,000	279,375	464,375
2025	195,000	269,875	464,875
2026-2030	1,130,000	1,189,250	2,319,250
2031-2035	1,450,000	868,750	2,318,750
2036-2040	1,845,000	458,125	2,303,125
2041-2042	875,000	44,375	919,375
Total	<u>\$ 6,190,000</u>	<u>\$ 3,997,650</u>	<u>\$ 10,187,650</u>

Lease payments for years 2018 through 2021 are being funded by a private donor.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 12 EMPLOYEE RETIREMENT PLANS**

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Academic employees are members of the California State Teachers' Retirement System (CalSTRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

As of June 30, 2020, the District's net pension liabilities, deferred outflows of resources, deferred inflows of resources, and pension expense for each of the retirement plans are as follows:

	Net Pension Liability	Deferred Outflows of Resources	Deferred Inflows of Resources	Pension Expense
CalSTRS (STRP)	\$ 27,094,800	\$ 6,959,679	\$ 3,434,201	\$ 5,082,281
CalPERS (Schools Pool Plan)	17,486,551	3,719,043	680,969	3,464,290
Total	<u>\$ 44,581,351</u>	<u>\$ 10,678,722</u>	<u>\$ 4,115,170</u>	<u>\$ 8,546,571</u>

The details of each plan are as follows:

**California State Teachers' Retirement System (CalSTRS)**

Plan Description

The District contributes to the State Teachers' Retirement Plan (STRP) administered by the California State Teachers' Retirement System (CalSTRS). STRP is a cost-sharing multiple-employer public employee retirement system defined benefit pension plan. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law.

Benefits Provided

The STRP provides retirement, disability and survivor benefits to beneficiaries. Benefits are based on members' final compensation, age, and years of service credit. Members hired on or before December 31, 2012, with five years of credited service are eligible for the normal retirement benefit at age 60. Members hired on or after January 1, 2013, with five years of credited service are eligible for the normal retirement benefit at age 62. The normal retirement benefit is equal to 2.0% of final compensation for each year of credited service.

The STRP is comprised of four programs: Defined Benefit Program, Defined Benefit Supplement Program, Cash Balance Benefit Program, and Replacement Benefits Program. The STRP holds assets for the exclusive purpose of providing benefits to members and beneficiaries of these programs. CalSTRS also uses plan assets to defray reasonable expenses of administering the STRP. Although CalSTRS is the administrator of the STRP, the state is the sponsor of the STRP and obligor of the trust. In addition, the state is both an employer and nonemployer contributing entity to the STRP.

The District contributes to the STRP Defined Benefit Program and STRP Defined Benefit Supplement Program, thus disclosures are not included for the other plans.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 12 EMPLOYEE RETIREMENT PLANS (CONTINUED)**

**California State Teachers' Retirement System (CalSTRS) (Continued)**

**Benefits Provided (Continued)**

The STRP provisions and benefits in effect at June 30, 2020 are summarized as follows:

<u>Provisions and Benefits</u>	<u>STRP Defined Benefit Program and Supplement Program</u>	
	<u>On or Before December 31, 2012</u>	<u>On or After January 1, 2013</u>
Hire Date	2% at 60	2% at 62
Benefit Formula	5 Years of Service	5 Years of Service
Benefit Vesting Schedule	Monthly for Life	Monthly for Life
Benefit Payments	60	62
Retirement Age	2.0% - 2.4%	2.0% - 2.4%
Monthly Benefits as a Percentage of Eligible Compensation	10.25%	10.205%
Required Employee Contribution Rate	17.10%	17.10%
Required Employer Contribution Rate	10.328%	10.328%
Required State Contribution Rate		

**Contributions**

Required member, District, and State of California contribution rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. The contributions rates are expressed as a level percentage of payroll using the entry age normal actuarial method. The contribution rates for each plan for the year ended June 30, 2020 are presented above and the total District contributions were \$2,840,149.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2020, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for state pension support provided to the District. The amount recognized by the District as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability that was associated with the District were as follows:

	Balance
	<u>June 30, 2020</u>
District Proportionate Share of the Net Pension Liability	\$ 27,094,800
State's Proportionate Share of the Net Pension Liability	
Associated with the District	<u>14,782,142</u>
Total	<u>\$ 41,876,942</u>

The net pension liability was measured as of June 30, 2019. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts and the state, actuarially determined. At June 30, 2019, the District's proportion was 0.0300% which is the same proportion measured as of June 30, 2018.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 12 EMPLOYEE RETIREMENT PLANS (CONTINUED)**

**California State Teachers' Retirement System (CalSTRS) (Continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)**

For the year ended June 30, 2020, the District recognized pension expense of \$3,245,561. In addition, the District recognized revenue and corresponding expense of \$1,836,720 for support provided by the state. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension Contributions Subsequent to Measurement Date	\$ 2,840,149	\$ -
Differences Between Expected and Actual Experience	68,400	763,500
Changes of Assumptions	3,426,900	-
Changes in Proportion	624,230	1,627,001
Net Differences Between Projected and Actual Earnings on Pension Plan Investments	-	1,043,700
Total	<u>\$ 6,959,679</u>	<u>\$ 3,434,201</u>

The deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. The net difference between projected and actual earnings on plan investments is amortized over a five year period on a straight-line basis.

All other deferred outflows of resources and deferred inflows of resources are amortized over the expected average remaining service life (EARSL) of the plan participants. The EARSL for the STRP for the June 30, 2019 measurement date is seven years.

The remaining amount will be recognized to pension expense as follows:

Year Ending June 30,	Amortization
2021	\$ 456,031
2022	(267,271)
2023	133,713
2024	525,236
2025	(83,230)
2026	(79,150)
Total	<u>\$ 685,329</u>

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 12 EMPLOYEE RETIREMENT PLANS (CONTINUED)**

**California State Teachers' Retirement System (CalSTRS) (Continued)**

Actuarial Methods and Assumptions

Total pension liability for STRP was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2018, and rolling forward the total pension liability to June 30, 2019. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The financial reporting actuarial valuation as of June 30, 2018 used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2018
Measurement Date	June 30, 2019
Experience Study	July 1, 2010 through June 30, 2015
Actuarial Cost Method	Entry Age Normal
Discount Rate	7.10%
Investment Rate of Return	7.10%
Consumer Price Inflation	2.75%
Wage Growth	3.50%

CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among its members. The projection scale was set equal to 110% of the ultimate improvement factor from the Mortality Improvement Scale (MP-2016) table, issued by the Society of Actuaries.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. The best estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant and adopted by the CalSTRS Board in February 2017. The assumed asset allocation is based on board policy for target asset allocation in effect on February 2017, the date the current experience study was approved by the board. Best estimates of 20-year geometric real rates of return and the assumed asset allocation for each major asset class used as input to develop the actuarial investment rate of return are summarized in the following table:

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 12 EMPLOYEE RETIREMENT PLANS (CONTINUED)**

**California State Teachers' Retirement System (CalSTRS) (Continued)**

Actuarial Methods and Assumptions (Continued)

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global Equity	47 %	4.80 %
Private Equity	13	6.30
Real Estate	13	3.60
Fixed Income	12	1.30
Risk Mitigating Strategies	9	1.80
Inflation Sensitive	4	3.30
Cash/Liquidity	2	(0.40)

Discount Rate

The discount rate used to measure the total pension liability was 7.10%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10%) and assuming that contributions, benefit payments, and administrative expense occurred midyear. Based on these assumptions, the STRP's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

The following presents the District's proportionate share of the net pension liability calculated using the current discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

<u>Discount Rate</u>	<u>Net Pension Liability</u>
1% Decrease (6.10%)	\$ 40,346,400
Current Discount Rate (7.10%)	27,094,800
1% Increase (8.10%)	16,106,700

Plan Fiduciary Net Position

Detailed information about the STRP's plan fiduciary net position is available in a separate comprehensive annual financial report on the CalSTRS website. Copies of the CalSTRS annual financial report may be obtained from CalSTRS.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 12 EMPLOYEE RETIREMENT PLANS (CONTINUED)**

**California Public Employees Retirement System (CalPERS)**

Plan Description

Qualified employees are eligible to participate in the Schools Pool Plan under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees' Retirement Law.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of service credit, a benefit factor, and the member's final compensation. Members hired on or before December 31, 2012, with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. Members hired on or after January 1, 2013, with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 5 years of service. The Basic Death Benefit is paid to any member's beneficiary if the member dies while actively employed. An employee's eligible survivor may receive the 1957 Survivor Benefit if the member dies while actively employed, is at least age 50 (or 52 for members hired on or after January 1, 2013), and has at least 5 years of credited service. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The CalPERS provisions and benefits in effect at June 30, 2020, are summarized as follows:

<u>Provisions and Benefits</u>	<u>Schools Pool Plan (CalPERS)</u>	
	On or Before December 31, 2012	On or After January 1, 2013
Hire Date	On or Before December 31, 2012	On or After January 1, 2013
Benefit Formula	2% at 55	2% at 62
Benefit Vesting Schedule	5 Years of Service	5 Years of Service
Benefit Payments	Monthly for Life	Monthly for Life
Retirement Age	55	62
Monthly Benefits as a Percentage of Eligible Compensation	1.1% - 2.5%	1.0% - 2.5%
Required Employee Contribution Rate	7.00%	7.00%
Required Employer Contribution Rate	19.721%	19.721%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Total plan contributions are determined through the CalPERS annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The contributions rates



**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 12 EMPLOYEE RETIREMENT PLANS (CONTINUED)**

**California Public Employees Retirement System (CalPERS) (Continued)**

Contributions (Continued)

are expressed as percentage of annual payroll. The contribution rates for each plan for the year ended June 30, 2020 are as presented above and the total District contributions were \$1,616,403.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

As of June 30, 2020, the District reported net pension liabilities for its proportionate share of the CalPERS net pension liability totaling \$17,486,551. The net pension liability was measured as of June 30, 2019. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts, actuarially determined. At June 30, 2019, the District's proportion was 0.0600% which is a decrease of 0.0007% from its proportion measured as of June 30, 2018.

For the year ended June 30, 2020, the District recognized pension expense of \$3,464,290. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension Contributions Subsequent to Measurement Date	\$ 1,616,403	\$ -
Differences Between Expected and Actual Experience	1,270,226	-
Changes of Assumptions	832,414	-
Changes in Proportion	-	518,778
Net Differences Between Projected and Actual Earnings on Pension Plan Investments	-	162,191
Total	\$ 3,719,043	\$ 680,969

The deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. The net difference between projected and actual earnings on plan investments is amortized over a five year period on a straight-line basis.

All other deferred outflows of resources and deferred inflows of resources are amortized over the expected average remaining service life (EARSL) of the plan participants. The EARSL for the CalPERS Schools Pool Plan for the June 30, 2019 measurement date is 4.1 years.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 12 EMPLOYEE RETIREMENT PLANS (CONTINUED)**

**California Public Employees Retirement System (CalPERS) (Continued)**

**Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions (Continued)**

The remaining amount will be recognized in pension expense as follows:

<u>Year Ending June 30,</u>	<u>Amortization</u>
2021	\$ 1,137,823
2022	102,551
2023	118,621
2024	62,676
Total	<u>\$ 1,421,671</u>

**Actuarial Methods and Assumptions**

Total pension liability for the Schools Pool Plan was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2018, and rolling forward the total pension liability to June 30, 2019. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The financial reporting actuarial valuation as of June 30, 2018 used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2018
Measurement Date	June 30, 2019
Experience Study	July 1, 1997 through June 30, 2015
Actuarial Cost Method	Entry Age Normal
Discount Rate	7.15%
Investment Rate of Return	7.15%
Consumer Price Inflation	2.50%
Wage Growth	Varies by Entry Age and Service

Mortality assumptions are based on mortality rates resulting from the most recent CalPERS experience study adopted by the CalPERS Board. For purposes of the post-retirement mortality rates, those revised rates include 15 years of mortality improvements using 90% of scale MP 2016 published by the Society of Actuaries.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses. The target

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 12 EMPLOYEE RETIREMENT PLANS (CONTINUED)**

**California Public Employees Retirement System (CalPERS) (Continued)**

Actuarial Methods and Assumptions (Continued)

allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global Equity	50 %	5.98 %
Fixed Income	28	2.62
Real Assets	13	4.93
Private Equity	8	7.23
Liquidity	1	(0.92)

Discount Rate

The discount rate used to measure the total pension liability was 7.15% and reflects the long-term expected rate of return for the Schools Pool Plan net of investment expenses and without reduction for administrative expenses. The projection of cash flows used to determine the discount rate assumed the contributions from plan members and employers will be made at statutory contribution rates. Based on these assumptions, the Schools Pool Plan fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine total pension liability.

The following presents the District's proportionate share of the net pension liability calculated using the current discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

<u>Discount Rate</u>	<u>Net Pension Liability</u>
1% Decrease (6.15%)	\$ 25,205,713
Current Discount Rate (7.15%)	17,486,551
1% Increase (8.15%)	11,082,972

Plan Fiduciary Net Position

Detailed information about CalPERS Schools Pool Plan fiduciary net position is available in a separate comprehensive annual financial report available on the CalPERS website. Copies of the CalPERS annual financial report may be obtained from CalPERS.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 13 PARS SUPPLEMENTARY RETIREMENT PLANS**

During the year ended June 30, 2020, the Board of Education adopted a resolution for the implementation of an early retirement incentive known as PARS Supplementary Retirement Plan. A total of 30 employees participated. The District is scheduled to make annual payments of \$365,568 beginning in July 2020 through July 2024 totaling \$1,827,840. The District made the first payment in June 2020. The remaining balance outstanding at June 30, 2020 is \$1,462,272.

**NOTE 14 POST EMPLOYMENT HEALTHCARE BENEFITS LIABILITY / TRUST**

During the fiscal year ended June 30, 2020, management identified an error in the previously reported OPEB liability. The OPEB liability was primarily associated with the calculation of an implicit rate subsidy for active employees who were eligible under the District's bargaining agreements or management contracts to participate in either a pre-65 or post Medicare retiree medical plan. Retirees who choose to participate in these plans must pay the cost of medical premiums; however premium cost is individually rated. The individual rating rather than a composite rating eliminates the implicit rate subsidy and the resulting OPEB liability. In addition, the District from time-to-time paid medical benefits on behalf of retirees performing services for the District in-lieu of other compensation. At June 30, 2019, the District had two retirees under these types of agreements. Premiums were individually rated and are recorded as retiree expense in the financial statements. Effective August 2020, the final agreement was terminated. As the premiums paid were individually rated no OPEB is assumed at June 30, 2020 for the remaining contract. The net effect of the change in presentation to the financial statements resulted in the recognition of a credit to expense of \$287,832 in the government-wide financial statements.

In light of the correction associated with the OPEB liability, In May 2020, the District dissolved the Retiree Benefit Trust. \$782,937 was transferred from the Retiree Benefit Trust to the Special Revenue Fund which is reflected as a component of the General fund in these financial statements.

**NOTE 15 PARCEL TAX**

**Measure R**

Measure R is a qualified special parcel tax levied by the District each year for six years with exemption for parcels owned and occupied by persons age 65 or older and contiguous parcels. The special assessment is adjusted annually by the Los Angeles Metropolitan Statistical Area Consumer Price Index for a six year term. The revenues raised by the Measure are used to attract and retain high quality teachers and employees, and support educational programs that enhance student achievement. On February 26, 2019, the District voters approved the renewal of Measure R. The current rate as of July 1, 2019 was \$366.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 15 PARCEL TAX (CONTINUED)**

**Measure E**

On March 10, 2015, the District voters approved the renewal of Measure E. This Measure is a qualified special parcel tax levied by the District each year for six years with exemption for parcels owned and occupied by persons age 65 or older and contiguous parcels. The special assessment is adjusted annually by the lesser of the County of Los Angeles Statistical Area Consumer Price Index or 3%. The revenues raised by the Measure are used to support outstanding classroom teachers and solid academic curriculum, maintain advanced placement and honors classes, arts and athletic programs, technology, and preserve smaller class sizes throughout the District. The tax was collectible beginning July 1, 2015. The current rate as of July 1, 2019 was \$954.75 per parcel.

**NOTE 16 JOINT POWERS AGREEMENTS**

The San Marino Unified School District participates in agreements with three joint powers authorities (JPA) entities. The West San Gabriel Valley Schools' Liability and Property (WSGLP), the West San Gabriel Valley Schools' Workers' Compensation (WSGWC), and the California Schools Employee Benefits Association (CSEBA). The San Marino Unified School District pays an annual premium commensurate with the level of coverage requested.

Each JPA is governed by a board consisting of a representative from each member district. Each governing board controls the operations of its JPA independent of any influence by the San Marino Unified School District beyond the District's representations on the government boards.

Each JPA is independently accountable for its fiscal matters. Budgets are not subject to any approval other than that of the respective governing boards. Member districts share surpluses and deficits proportionately to their participation in the JPA. Separate financial statement for each JPA may be obtained from the respective entity.

The relationship between the San Marino Unified School District and the JPAs are such that none of the JPAs are a component unit of the District for financial reporting purposes. The District's equity share and safety credit in the JPAs and the condensed most readily available financial information of the WSGLP, WSGWC, and CSEBA JPAs are shown below.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 16 JOINT POWERS AGREEMENTS (CONTINUED)**

Condensed financial information for the year ended June 30, 2020 is as follows:

JPA Condensed Financial Information	WSGLP AUDITED June 30, 2020	WSGWC AUDITED June 30, 2020	CSEBA AUDITED June 30, 2019
Total Assets	\$ 13,546,893	\$ 23,536,887	\$ 65,783,647
Total Liabilities	2,410,724	416,743	18,543,676
Net Position	<u>\$ 11,136,169</u>	<u>\$ 23,120,144</u>	<u>\$ 47,239,971</u>
Total Revenues	\$ 5,710,665	\$ 9,720,312	\$ 267,269,104
Total Expenses	5,931,933	8,594,031	260,280,003
Net Increase (Decrease) in Net Positions	<u>\$ (221,268)</u>	<u>\$ 1,126,281</u>	<u>\$ 6,989,101</u>
District Safety Credits	\$ 28,083	\$ 34,138	N/A
District Designated Equity	\$ 59,553	\$ 31,263	N/A

**NOTE 17 COMMITMENTS AND CONTINGENCIES**

**Litigation**

The District is involved in claims and legal actions arising in the ordinary course of business. In the opinion of management, the ultimate disposition of these matters will not have a material adverse effect on the District's financial statements.

**State and Federal Allowances, Awards, and Grants**

The District has received state and federal funds for specific purposes, including reimbursement of mandated costs, which are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

**Purchase Commitments**

There were no outstanding contracts as of June 30, 2020.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 17 COMMITMENTS AND CONTINGENCIES (CONTINUED)**

**COVID-19**

The Coronavirus Disease 2019 (COVID-19) has recently affected global markets, supply chains, employees of companies and our communities. Potential impacts to the District associated with the COVID-19 pandemic include, but are not limited to, challenges to delivery of public education, increasing costs, disruption to cash flow associated with state apportionment deferrals and lost revenue for fee generating programs.

In response to the COVID-19 pandemic, the District has staggered employee shifts, enabled certain employees to telecommute and implemented distance learning in response to health requirements. In addition, the District has certified acceptance of CARES act funding appropriated for distribution to school districts in the 2020-21 California State Budget.

The COVID-19 pandemic is ongoing, and the duration and severity of the pandemic and the economic and other actions that may be taken by governmental authorities to contain the pandemic or to treat its impact are uncertain. The ultimate impact of COVID-19 on the operations and finances of the District is unknown at this time. The District continues to actively monitor revenues, expenses and collection of receivables so that any further impacts can be anticipated.

The District does not currently expect that the COVID-19 pandemic will have a material adverse effect on the District's ability to pay general obligation bonds. The source for debt service payments is tax assessments; the County Auditor-Controller's Office has not communicated a reduction in tax levies or receipts that would negatively affect the District's ability to make debt service payments.

**NOTE 18 SUBSEQUENT EVENTS**

**Temporary Borrowing – School Pools Fund**

In August 2020, the Board authorized the temporary borrowing from the School Pools Fund maintained by the Los Angeles County Treasurer for a maximum amount of \$20 million during the fiscal year 2020-21. Borrowings are limited to 85 percent of the anticipated revenues accruing to the District. Funds will only be transferred as needed to meet current operating cash flow needs. At December 31, 2020 the District had not drawn against the fund.

**Tax Revenue Anticipation Notes (TRANS)**

**TRANS Series B**

The District issued \$5,865,000 of Tax Revenue Anticipation Notes dated August 12, 2020 through the California Education Notes Program's Fiscal Year 2020-21 Note Participations (Series B). The funds will be used by the District to support its cash flow needs during the first half of the fiscal year.

The notes will mature on January 29, 2021 and were issued at an interest rate of 4.00%. Repayment requirements are that principal and interest be deposited with the administrator, U.S. Bank National Association, in January 2021. The payment will be transferred to and set aside in a separate fund of the trustee, U.S. Bank National Association for redemption of the notes on the maturity date.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
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JUNE 30, 2020**

**NOTE 18 SUBSEQUENT EVENTS (CONTINUED)**

**Tax Revenue Anticipation Notes (TRANS) (Continued)**

**Mid-Year TRANS**

In November 2020 the Board authorized the District to participate in a mid-year Tax Revenue Anticipation Note offering not to exceed \$3 million through the California Education Notes Program. The funds will be used by the District to support its cash flow needs due to deferred State apportionment and property taxes anticipated in future months. The TRANS are estimated to be issued in February or March 2020 and repaid in July 2021. The TRANS are estimated to be issued at 3.06% interest rate.

**NOTE 19 SAN MARINO SCHOOL FOUNDATION CONDENSED DISCLOSURES**

**Organization and Summary of Significant Accounting Policies**

**Description of the Reporting Entity**

The San Marino Schools Foundation (the Foundation) is a nonprofit corporation that sponsors benefits and solicits funds from the public for the exclusive use of the San Marino Unified School District (District). The Foundation is governed by a Board of Trustees (the Board), which is responsible for all activities of the Foundation, including approval of disbursements to the District.

**Cash and Equivalents**

Cash investments purchased with maturities of less than three months at the date they are acquired are considered cash equivalents. Cash and highly liquid financial instruments restricted to long-term purposes are excluded from this definition.

The Foundation has cash in a financial institution which is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The Foundation also has some credit risk through short term cash investments which are placed with a high quality financial institution that is not insured by the FDIC but is a member of Securities Investor Protection Corporation (SIPC). At various times throughout the year, the Foundation may have cash balances in these financial institutions which exceed the FDIC and other insured limits. The Foundation has not experienced any losses on deposits of cash or cash equivalents.

**Beneficial Interest in Assets held by the California Community Foundation**

The Foundation's total endowment is \$3,927,240. This fund is held by the California Community Foundation (CCF) in their Permanent Pool. CCF will only distribute funds to the Foundation upon the request of the Foundation.

**Property and Equipment and Depreciation**

Acquisitions of property and equipment of \$5,000 or more are capitalized. The Foundation's property and equipment, consisting principally of computers and furniture, are recorded at cost and depreciated using the straight-line method over the five-year estimated useful life of the assets. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed.



**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 19 SAN MARINO SCHOOL FOUNDATION CONDENSED DISCLOSURES (CONTINUED)**

**Organization and Summary of Significant Accounting Policies (Continued)**

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets without Donor Restrictions – Net assets available for use in general operations and not subject to donor restrictions.

Net Assets with Donor Restrictions – Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenue and Revenue Recognition

Revenue is recognized when earned. Contributions are recognized when cash or other assets is received.

Donated Services and In-Kind Contributions

Volunteers contribute significant amounts of time to the Foundation's program services, administration, and fundraising activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. The Foundation records donated professional services at the respective fair values of the services receives. No significant services were received during the year ended June 30, 2020.

The Foundation received donated office space from the San Marino Unified School District. This contribution is recognized as revenue and a corresponding expense in the amount of the estimated fair market value of the contribution. Fair value of donated rent was \$18,000 for the year ended June 30, 2020.

Income Taxes

The Foundation is organized pursuant to the General Nonprofit Corporation Law of the State of California. The Foundation is exempt from federal income taxes under Section 501(c) (3) of the Internal Revenue Code (IRC) and Section 23701(d) of the California Revenue and Taxation Code. The Foundation is also exempt from California franchise taxes and certain general county real and personal property taxes.

The Foundation has been classified as an organization that is not a private foundation under IRC Section 509(a) and, as such, contributions to the Foundation qualify for deduction as charitable contributions.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 19 SAN MARINO SCHOOL FOUNDATION CONDENSED DISCLOSURES (CONTINUED)**

**Organization and Summary of Significant Accounting Policies (Continued)**

Income Taxes (Continued)

The Corporation's Form 990, *Return of Organization Exempt from Income Tax* are subject to examination by the Internal Revenue Service, generally for three years after they were filed. Similarly, the Corporation's Form 199, *California Exempt Organization Annual Information Return*, are subject to examination by the Franchise Tax Board, generally for four years after they were filed.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Beneficial Interest in Assets Held by California Community Foundation

Financial Accounting Standards Board Accounting Standards Codification (FASB ASC) 958-205-45 Donor Restricted Endowment Fund requires net asset classifications of funds subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act (UPMIFA), and enhanced disclosures for all endowment funds.

The Foundation has interpreted the law as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment fund absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation retains in perpetuity (a) the original value of initial and subsequent gift amounts donated to the Endowment and (b) any accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added.

The Foundation has adopted investment and distribution policies for endowment assets that attempt to provide acceptable long-term returns and protect the principal from inflation while assuming a moderate level of investment risk.

Subsequent Events

We Are San Marino Distribution to SMUSD –The Board approved and disbursed “we Are San Marino” (“WASM”) campaign funds received to SMUSD totaling \$1,082,529 in July 2020. The Board also approved a distribution from the Endowment in line with the approved annual distribution policy. \$68,110 was disbursed from the Endowment account held at CCF in September 2020.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 19 SAN MARINO SCHOOL FOUNDATION CONDENSED DISCLOSURES (CONTINUED)**

**Recent Accounting Pronouncements**

In June 2018, the Financial Accounting Standards Board (FASB) issued ASU 2018-08, *Not-for-Profit-Entities (Topic 958): Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made*, which amends the accounting guidance related to (1) evaluating whether transactions should be accounted for as contributions or exchange transactions, and (2) determining whether a contribution is conditional. The ASU is effective for annual periods beginning after December 15, 2018, with early adoption permissible. The Foundation adopted ASU 2018-08 using a modified prospective methods effective July 1, 2019. There were no changes to the recognition of donations as a result.

**Liquidity and Availability**

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, are approximately \$1.5 million for 2020.

**Fair Value Measurement**

The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

- Level 1    Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Plan has the ability to access.
- Level 2    Inputs to the valuation methodology include:
- Quoted prices for similar assets or liabilities in active markets;
  - Quoted prices for identical or similar assets or liabilities in inactive markets;
  - Inputs other than quoted prices that are observable for the asset or liability;
  - Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

- Level 3    Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

The Foundation's beneficial interest in assets held by the California Community Foundation is reported at fair value in the financial statements and is considered a level 2 measurement.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 19 SAN MARINO SCHOOL FOUNDATION CONDENSED DISCLOSURES (CONTINUED)**

**Employee Benefits**

The Foundation sponsors a Simplified Employee Pension Individual Retirement Arrangement (SEP IRA). Under this plan, the employer must make either a (1) matching contribution or (2) nonelective contribution. During the years ended June 30, 2020 and 2019, the Foundation made nonelective contributions in the amount of 5% of each employee's salary. Total employer contributions for the year ended June 30, 2020 was \$9,386.

**Donations to SMUSD**

Annually, SMUSD submits a Grant Request to the Foundation for \$2 million to support approximately 20 teaching positions. The grant is reviewed by the Grants Committee and is then presented to the Board of Trustees for approval. The Foundation launches its Annual Campaign at the start of every school year with the purpose of fundraising to support SMUSD's Grant Request. The approved Grant Request by SMUSD was for \$2 million for the year ended June 30, 2020. The Foundation met the Grant Request for both those years through multiple payments throughout each of the school years.

Any remaining amounts raised by the Foundation through the Annual Campaign exceeding the Approved SMUSD annual Grant Request can be considered for other SMUSD programs. SMUSD is required to submit a separate grant request for such programs to the Foundation that goes through the same approval process described above. The Foundation approved and disbursed additional amounts from unrestricted net assets of \$29,319 for the year ended June 30, 2020.

In March 2020, due to additional budget deficits that SMUSD was facing, the Foundation launched a separate fundraising campaign to support and save additional district teaching positions. When launched, WASM campaign had a goal of raising an additional \$2.3M for SMUSD. As part of the WASM campaign and to entice the community to donate to the WASM campaign, in May 2020 the Board approved a dollar for dollar matching contribution from the Endowment account for WASM Campaign donations received from individuals between May 18 and May 31, 2020. The approved disbursement fell within the guidelines of the Foundation's Disbursement Policy (Note 8). This resulted in matching funds drawn from the Endowment account held and managed by CCF for \$68,110. The WASM campaign was concluded on May 31, 2020 and raised a total of \$1,082,529 (figure excludes \$140,037 raised through the local school PTAs).

**Net Assets With Donor Restriction**

Net assets with donor restriction are restricted for the following purposes:

	<b>2020</b>
Scholarship (endowment fund)	\$ 143,925
Beneficial interest in assets held by California Community Foundation	1,277,275
Other Programs	59,693
	<b>\$ 1,480,893</b>

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 19 SAN MARINO SCHOOL FOUNDATION CONDENSED DISCLOSURES (CONTINUED)**

**Endowment**

The Foundation's endowment fund is held at CCF and consists of donor restricted funds of \$1,286,175 as of June 30, 2020 and \$2,641,065 without donor restriction as of June 30, 2020, which have been designated for endowment by the Board.

The Board has interpreted the California Uniform Prudent Management of Institutional Funds Act ("UPMIFA") as requiring the Foundation preserves the fair value of original gifts donated as of the date of the donor restricted endowment fund, and the original value of subsequent gifts to the permanent endowment.

The Foundation has adopted investment and distribution policies for endowment assets that attempt to provide acceptable long-term returns and protect the principal from inflation while assuming a moderate level of investment risk as follows:

**Investment Policy**

To satisfy its long-term objectives, a substantial portion of the endowment assets are invested with the California Community Foundation's Permanent Pool.

**Disbursement Policy**

The Board reviews disbursement policy annually. The Foundation's current policy is to accumulate funds in the endowment fund until the principal amount of two million dollars is reached, after which investment income may be distributed annually from the endowment fund to the SMUSD. However, the amount of such a distribution cannot exceed four percent (4%) of the average value of the endowment fund based upon the prior four calendar years. In calculating the average, data as of the end of each quarter is used. If the value of the endowment fund falls below the original principal amount that was gifted, there will be no distributions until the sixteen-quarter average value of the endowment fund rises above the original gifted principal amount. Distributions, if any, will be made at the end of each fiscal year.

The changes in endowment net assets for the year ended June 30, 2020 are as follows:

	Without Donor Restriction	With Donor Restriction	Total
Endowment Net Assets -			
Beginning of Year	\$ 2,642,178	\$ 1,277,275	\$ 3,919,453
Contributions	-	8,900	8,900
Investment Income	-	-	-
Net Appreciation (Realized and Unrealized)	(1,113)	-	(1,113)
Transfer Out	-	-	-
Endowment Net Assets - End of Year	<u>\$ 2,641,065</u>	<u>\$ 1,286,175</u>	<u>\$ 3,927,240</u>

**REQUIRED SUPPLEMENTARY INFORMATION**

**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF BUDGETARY COMPARISON FOR THE GENERAL FUND  
YEAR ENDED JUNE 30, 2020**

	Budgetary Amounts - General Fund		Actual Amounts	(a) Fund Basis to GAAP	Actual Amounts
	Original	Final	General Fund		GAAP Basis
<b>REVENUES</b>					
Local Control Funding Formula Sources:					
State Apportionments	\$ 10,318,252	\$ 10,318,252	\$ 10,702,354	\$ -	\$ 10,702,354
Local Sources	15,986,551	15,923,791	15,477,480	-	15,477,480
Total Local Control Funding Formula Sources	26,304,803	26,242,043	26,179,834	-	26,179,834
Federal Sources	1,024,743	1,009,421	944,480	-	944,480
Other State Sources	2,402,667	2,611,234	3,648,212	-	3,648,212
Other Local Sources	11,964,877	13,127,965	13,326,712	22,673	13,349,385
Total Revenues	<u>41,697,090</u>	<u>42,990,663</u>	<u>44,099,238</u>	<u>22,673</u>	<u>44,121,911</u>
<b>EXPENDITURES</b>					
Certificated Salaries	17,820,606	17,697,847	17,585,386	-	17,585,386
Classified Salaries	8,415,667	8,129,121	7,962,496	-	7,962,496
Employee Benefits	10,695,813	10,563,105	11,616,375	-	11,616,375
Books and Supplies	1,371,792	1,972,051	903,895	-	903,895
Services and Other Operating Expenditures	4,050,641	5,835,056	5,225,615	-	5,225,615
Capital Outlay	310,000	408,280	389,170	91,991	481,161
Tuition and Other Outgo	557,775	889,980	889,979	-	889,979
Total Expenditures	<u>43,222,294</u>	<u>45,495,440</u>	<u>44,572,916</u>	<u>91,991</u>	<u>44,664,907</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>					
	<u>(1,525,204)</u>	<u>(2,504,777)</u>	<u>(473,678)</u>	<u>(69,318)</u>	<u>(542,996)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Interfund Transfers In	1,616,759	1,328,806	1,320,000	300,936	1,620,936
Interfund Transfers Out	(15,500)	(171,470)	(171,470)	-	(171,470)
Total Other Financing Sources (Uses)	<u>1,601,259</u>	<u>1,157,336</u>	<u>1,148,530</u>	<u>300,936</u>	<u>1,449,466</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>\$ 76,055</u>	<u>\$ (1,347,441)</u>	674,852	231,618	906,470
Fund Balance - Beginning of Year			3,549,601	1,787,426	5,337,027
<b>FUND BALANCE - END OF YEAR</b>			<u>\$ 4,224,453</u>	<u>\$ 2,019,044</u>	<u>\$ 6,243,497</u>

(a) Amounts presented are the result of the District including activity of the Deferred Maintenance Fund and the Special Reserve Funds. Intra-fund transfers are eliminated. (See note 1)

See the accompanying Notes to the Supplementary Information.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE  
NET PENSION LIABILITY — STRS AND PERS  
MEASUREMENT PERIODS ENDED JUNE 30,**

CalSTRS - STRP	2019	2018	2017	2016	2015	2014
District's Proportion of the Net Pension Liability	0.0300%	0.0300%	0.2300%	0.2300%	0.2360%	0.2260%
District's Proportionate Share of the Net Pension Liability	\$ 27,094,800	\$ 27,572,100	\$ 27,744,000	\$ 26,690,730	\$ 22,890,160	\$ 18,115,470
State's Proportionate Share of the Net Pension Liability Associated with the District	14,782,142	15,786,394	16,413,250	15,196,754	12,106,339	10,939,013
Total	<u>\$ 41,876,942</u>	<u>\$ 43,358,494</u>	<u>\$ 44,157,250</u>	<u>\$ 41,887,484</u>	<u>\$ 34,996,499</u>	<u>\$ 29,054,483</u>
District's Covered Payroll	\$ 16,300,000	\$ 16,000,000	\$ 15,800,000	\$ 16,700,000	\$ 15,900,000	\$ 14,300,000
District's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	166%	172%	176%	160%	144%	127%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	73%	71%	69%	70%	74%	77%
CalPERS - Schools Pool Plan	2019	2018	2017	2016	2015	2014
District's Proportion of the Net Pension Liability	0.0000%	0.0000%	0.0626%	0.0680%	0.0688%	0.0622%
District's Proportionate Share of the Net Pension Liability	\$ 17,486,551	\$ 8,300,000	\$ 14,944,272	\$ 13,430,042	\$ 10,141,188	\$ 7,061,214
District's Covered Payroll	\$ 8,300,000	\$ 8,000,000	\$ 8,000,000	\$ 8,200,000	\$ 7,600,000	\$ 6,500,000
District's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	211%	104%	187%	164%	133%	109%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	70%	71%	72%	74%	79%	83%

Note: Accounting standards require presentation of 10 years of information. However, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule as future data becomes available.

The amounts are reported as of the previous fiscal year to align with the measurement date of the net pension liability.

See the accompanying Notes to the Supplementary Information.



**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF DISTRICT CONTRIBUTIONS — STRS AND PERS  
YEARS ENDED JUNE 30,**

CalSTRS - STRP	2020	2019	2018	2017	2016	2015
Contractually Required Contribution	\$ 2,840,149	\$ 2,648,640	\$ 2,315,187	\$ 1,994,474	\$ 1,795,909	\$ 1,409,399
Contributions in Relation to the Contractually Required Contribution	2,840,149	2,648,640	2,315,187	1,994,474	1,795,909	1,409,399
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's Covered Payroll	\$ 16,600,000	\$ 16,300,000	\$ 16,000,000	\$ 15,800,000	\$ 16,700,000	\$ 15,900,000
Contributions as a Percentage of Covered Payroll	17.10%	16.28%	14.43%	12.58%	10.73%	8.88%
CalPERS - Schools Pool Plan	2020	2019	2018	2017	2016	2015
Contractually Required Contribution	\$ 1,616,403	\$ 1,500,534	\$ 1,240,254	\$ 1,111,068	\$ 971,975	\$ 896,431
Contributions in Relation to the Contractually Required Contribution	1,616,403	1,500,534	1,240,254	1,111,068	971,975	896,431
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's Covered Payroll	\$ 8,200,000	\$ 8,300,000	\$ 8,000,000	\$ 8,000,000	\$ 8,200,000	\$ 7,600,000
Contributions as a Percentage of Covered Payroll	19.72%	18.06%	15.53%	13.89%	11.85%	11.77%

Note: Accounting standards require presentation of 10 years of information. However, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule as future data becomes available.

See the accompanying Notes to the Supplementary Information.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION  
YEAR ENDED JUNE 30, 2020**

**NOTE 1 PURPOSE OF SCHEDULES**

**Schedule of Budgetary Comparison for the General Fund**

A budgetary comparison is presented for the general fund. This schedule presents the budget as originally adopted, the revised budget as of the fiscal yearend, actual amounts at fiscal yearend, and any adjustments needed to present the amounts in accordance with generally accepted accounting principles (GAAP).

**Schedules of District's Proportionate Share of the Net Pension Liability – CalSTRS (STRP) and CalPERS (Schools Pool Plan)**

The schedule presents information on the District's proportionate share of the net pension liability, the plans' fiduciary net position and, when applicable, the state's proportionate share of the net pension liability associated with the District. In the future, as data becomes available, 10 years of information will be presented.

Benefit changes – None

Changes of Assumptions:

2018-19

CalPERS Board adopted new mortality assumptions for the plan. Assumption for inflation rate was reduced from 2.75% to 2.50%. Assumption for individual salary increases and overall payroll growth was reduced from 3.00% to 2.75%.

2017-18

CalSTRS Board adopted new mortality assumptions and new mortality tables for the plan. Assumption for inflation rate was reduced from 2.75% to 2.50%. Assumption for payroll growth was reduced from 3.75% to 3.50%.

CalPERS applied a new discount rate decreasing the rate from 7.65% to 7.15%.

2015-16

CalPERS applied a new discount rate increasing the rate from 7.50% to 7.65%.

**Schedules of District Contributions – CalSTRS (STRP) and CalPERS (Schools Pool Plan)**

The schedule presents information on the District's required contribution, the amounts actually contributed and any excess or deficiency related to the required contribution. In the future, as data becomes available, 10 years of information will be presented.

**NOTE 2 EXCESS OF EXPENDITURES OVER APPROPRIATIONS**

There following excesses of expenditures over appropriations, by major object accounts, occurred in the General Fund:

Employee benefits	\$1,053,270
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## **SUPPLEMENTARY INFORMATION**

**SAN MARINO UNIFIED SCHOOL DISTRICT  
HISTORY AND ORGANIZATION  
YEAR ENDED JUNE 30, 2020**

The San Marino Unified School District was established in 1917. The District's boundaries include the City of San Marino and unincorporated areas of San Gabriel and Pasadena. The District operates two elementary schools, one middle school, and one comprehensive high school.

The District Board of Education and the District Administrators for the fiscal year ended June 30, 2020 were as follows:

**DISTRICT BOARD OF EDUCATION**

<b><u>Member</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Mr. C. Joseph Chang	President	December 2022
Ms. Shelley Ryan	Vice President	December 2022
Mr. Corey Barberie	Clerk	December 2022
Ms. Lisa Link	Member	December 2020
Mr. Chris Norgaard	Member	December 2020

**DISTRICT ADMINISTRATORS**

Dr. Jeff Wilson	Superintendent
Ms. Linda de la Torre	Assistant Superintendent, Administrative Services
Mr. Jason Kurtenbach	Executive Director, Curriculum and Instruction
Dr. Stephen Choi	Chief Technology Officer

**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF AVERAGE DAILY ATTENDANCE (ADA)  
YEAR ENDED JUNE 30, 2020**

The requirements governing the ADA, admission of pupils, types of schools, recording and reporting of pupil attendance, and similar matters are controlled by provisions of the Education Code and by regulations of the California Department of Education.

ADA Statistics reported to the state for the fiscal year ended June 30, 2020 are as follows:

	<u>F23D1B68</u> <u>Second Period</u>	<u>1369F394</u> <u>Annual</u>
Grades Transitional Kindergarten Through Third:		
Regular ADA	755	755
Extended Year Special Education	1	3
Total Grades Transitional Kindergarten Through third ADA	<u>756</u>	<u>758</u>
Grades Four Through Six:		
Regular ADA	602	602
Extended Year Special Education	1	3
Special Education - Nonpublic, Nonsectarian Schools	2	2
Total Grades Four Through Six ADA	<u>605</u>	<u>607</u>
Grades Seven and Eight:		
Regular ADA	452	452
Extended Year Special Education	1	2
Special Education - Nonpublic, Nonsectarian Schools	1	1
Total Grades Seven and Eight ADA	<u>454</u>	<u>455</u>
Grades Nine Through Twelve:		
Regular ADA	1,008	1,008
Extended Year Special Education	2	4
Special Education - Nonpublic, Nonsectarian Schools	9	9
Extended Year Special Education - Nonpublic, Nonsectarian Schools	1	1
Total Grades Nine Through Twelve ADA	<u>1,020</u>	<u>1,022</u>
Total ADA	<u><u>2,835</u></u>	<u><u>2,842</u></u>

See the accompanying Notes to the Supplementary Information.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF INSTRUCTIONAL TIME  
YEAR ENDED JUNE 30, 2020**

Grade Level	Minutes Requirement	Minutes Offered	Number of Days Offered Traditional	Number of Days Covered By Closure	Status
Kindergarten	36,000	51,475	180	48	In Compliance
Grade 1	50,400	51,315	180	48	In Compliance
Grade 2	50,400	51,315	180	48	In Compliance
Grade 3	50,400	51,315	180	48	In Compliance
Grade 4	54,000	54,825	180	48	In Compliance
Grade 5	54,000	54,825	180	48	In Compliance
Grade 6	54,000	55,435	180	48	In Compliance
Grade 7	54,000	55,435	180	48	In Compliance
Grade 8	54,000	55,435	180	48	In Compliance
Grade 9	64,800	65,024	180	48	In Compliance
Grade 10	64,800	65,024	180	48	In Compliance
Grade 11	64,800	65,024	180	48	In Compliance
Grade 12	64,800	65,024	180	48	In Compliance

*See the accompanying Notes to the Supplementary Information.*

**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2020**

Program Name	Federal Catalog Number	Pass-Through Entity Identifying Number	Total Program Expenditures
<b>United States Department of Agriculture</b>			
Pass-Through Program From California Department of Education:			
Child Nutrition Cluster			
National School Lunch Program	10.555	13396	\$ 70,683
Summer Seamless Option	10.555	(1)	23,695
Child Nutrition Program-Commodities	10.555	13534	48,645
Total Child Nutrition Cluster			<u>143,023</u>
Total U.S. Department of Agriculture			<u>143,023</u>
<b>United States Department of Education</b>			
Pass-Through California Department of Education:			
Special Education Cluster:			
IDEA Basic Local Assistance Entitlement, Part B, Sec 611	84.027	13379	531,214
IDEA Mental Health Allocation Plan	84.027A	14468	32,881
Subtotal 84.027			<u>564,095</u>
IDEA Federal Preschool Grants, Part B	84.173	13430	6,367
IDEA Preschool Staff Development, Part B, Sec 619	84.173A	13431	64
Subtotal 84.173			<u>6,431</u>
Total Special Education Cluster			<u>570,526</u>
Title III, Limited English Proficient Student Program	84.365	10084	38,870
Title I Part A, Basic Grants Low-Income and Neglected	84.010	14329	258,711
Title II, Part A, Improving Teacher Quality	84.367	14341	59,443
Title IV, Part A, Student Support and Academic Enrichment Grant	84.424	15396	16,930
Total U.S. Department of Education			<u>944,480</u>
Total Federal Expenditures			<u>\$ 1,087,503</u>

The District is the recipient of a federal program that does not result in cash receipt or disbursements. The District was granted \$48,645 of commodities under the National School Lunch Program (CFDA 10.555).

(1) Pass-Through Entity Identifying Number no readily available or not applicable.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

	2021 Budgeted	2020	2019	2018
Total Revenues	\$ 39,530,466	\$ 44,099,238	\$ 45,862,492	\$ 41,883,367
Total Other Financing Sources	158,602	1,320,000	695,000	1,200,000
Total Expenditures	40,075,705	44,572,916	45,500,172	43,312,474
Total Other Financing Uses	-	171,470	15,500	21,530
Change in Fund Balance	(386,637)	674,852	1,041,820	(244,637)
Ending Fund Balance	\$ 3,837,516	\$ 4,224,453	\$ 3,549,601	\$ 2,507,781
Available Reserve	\$ 1,202,271	\$ 1,305,372	\$ 1,318,029	\$ 1,301,982
Available Reserve %	3%	3%	3%	3%
ADA	<u>2,836</u>	<u>2,835</u>	<u>2,899</u>	<u>2,986</u>
Total Long-Term Liabilities	<u>\$ 76,696,011</u>	<u>\$ 81,501,011</u>	<u>\$ 83,052,772</u>	<u>\$ 84,386,400</u>

Amounts above are those reported as General Fund in the State accounting software and does not include the Deferred Maintenance or the Special Reserve Fund Other Than Capital Outlay reported in the General Fund on the governmental fund financial statements.

Available reserves are those amounts reserved for economic uncertainty and any other remaining unassigned fund balance from the General Fund. For a District this size, the state recommends 3% of total General Fund expenditures, transfers out and other uses. For all years presented, the District has met, or is projected to meet, this requirement.

The 2020-21 District Budget is the original budget adopted on June 23, 2020.



**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF CHARTER SCHOOLS  
YEAR ENDED JUNE 30, 2020**

The District is not the granting agency for any Charter Schools.

*See the accompanying Notes to the Supplementary Information.*

**SAN MARINO UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE ANNUAL FINANCIAL AND BUDGET REPORT  
WITH THE AUDITED FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2020**

There were no differences between the fund balances reported on June 30, 2020 Annual Financial and Budget Report for the governmental funds and the audited financial statements.

*See the accompanying Notes to the Supplementary Information.*

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO THE SUPPLEMENTARY INFORMATION  
YEAR ENDED JUNE 30, 2020**

**NOTE 1 PURPOSE OF SCHEDULES**

**Schedule of Average Daily Attendance (ADA)**

Average daily attendance is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

**Schedule of Instructional Time**

This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of article 8 (commencing with section 46200) of chapter 2 of part 26 of the Education Code.

The District closed all school sites for in person instruction effective March 16, 2020 through May 28, 2020 in response to the public health emergency associated with COVID-19. These approved school closure days may be used to meet the instructional time and day requirements pursuant to California Education Code 4600, 46021, 46207 and/or 46208. The District filed the required COVID-19 School Closure Certification with the California Department of Education (CDE) and is therefore in compliance with instructional minute and day requirements. The planned minutes covered by the COVID-19 School Closure Certification were included in the minutes offered column of this schedule but were not actually offered due to the COVID-19 school closures.

**Schedule of Expenditures of Federal Awards**

**Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the District under programs of the federal governmental for the year ended June 30, 2020. The information in this Schedule is presented in accordance with the requirements of the Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Because the Schedule presents only a selected portion of operations of the District, it is not intended to and does not present the financial position and changes in net position of the District.

**Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The District did not use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**Payments to subrecipients**

The District did not make any payments to subrecipients.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO THE SUPPLEMENTARY INFORMATION  
YEAR ENDED JUNE 30, 2020**

**NOTE 1 PURPOSE OF SCHEDULES (CONTINUED)**

**Schedule of Financial Trends and Analysis**

The *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* requires that this schedule be prepared showing financial trends of the general fund over the past three fiscal years as well as the current year budget. This report is intended to identify if the District faces potential fiscal problems and if they have met the recommended available reserve percentages.

**Schedule of Charter Schools**

The *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* requires that this schedule list all charter schools chartered by the District and inform the users whether or not the charter school information is included in the District's financial statements.

**Reconciliation of Annual Financial and Budget Report with Audited Financial Statements**

This schedule provides the information necessary to reconcile the fund balances of all funds as reported on the annual Financial and Budget Report form to the audited financial statements.

**OPTIONAL SUPPLEMENTARY INFORMATION**

**SAN MARINO UNIFIED SCHOOL DISTRICT  
COMBINING BALANCE SHEET —  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2020**

	Food Services Fund	Capital Facilities Fund	Special Reserve Fund - Capital Outlay	Total Nonmajor Governmental Funds
<b>ASSETS</b>				
Cash in County Treasury	\$ 92,386	\$ 383,711	\$ 351,677	\$ 827,774
Cash in Bank	60,700	-	-	60,700
Cash in Revolving Fund	612	-	-	612
Accounts Receivable	26,233	5,158	3,254	34,645
Stores Inventory	28,152	-	-	28,152
Total Assets	\$ 208,083	\$ 388,869	\$ 354,931	\$ 951,883
<b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts Payable	\$ 22,850	\$ -	\$ 71,871	\$ 94,721
Unearned Revenue	141,658	-	-	141,658
Total Liabilities	164,508	-	71,871	236,379
<b>FUND BALANCES</b>				
Nonspendable	28,764	-	-	28,764
Restricted	-	388,869	138,663	527,532
Assigned	14,811	-	144,397	159,208
Total Fund Balances	43,575	388,869	283,060	715,504
Total Liabilities and Fund Balances	\$ 208,083	\$ 388,869	\$ 354,931	\$ 951,883

See the accompanying Notes to the Optional Supplementary Information.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE —  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2020**

	Food Services Fund	Capital Facilities Fund	Special Reserve Fund - Capital Outlay	Total Nonmajor Governmental Funds
<b>REVENUES</b>				
Federal Sources	\$ 143,023	\$ -	\$ -	\$ 143,023
Other State Sources	4,781	-	-	4,781
Other Local Sources	495,200	182,680	129,336	807,216
Total Revenues	<u>643,004</u>	<u>182,680</u>	<u>129,336</u>	<u>955,020</u>
<b>EXPENDITURES</b>				
Pupil Services	821,124	-	-	821,124
Plant Services	-	2,900	1,940,528	1,943,428
Total Expenditures	<u>821,124</u>	<u>2,900</u>	<u>1,940,528</u>	<u>2,764,552</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>(178,120)</u>	<u>179,780</u>	<u>(1,811,192)</u>	<u>(1,809,532)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Interfund Transfers In	171,471	-	-	171,471
Interfund Transfers Out	-	-	(838,000)	(838,000)
Total Other Financing Sources (Uses)	<u>171,471</u>	<u>-</u>	<u>(838,000)</u>	<u>(666,529)</u>
<b>NET CHANGE IN FUND BALANCE</b>	(6,649)	179,780	(2,649,192)	(2,476,061)
Fund Balance - Beginning of Year	<u>50,224</u>	<u>209,089</u>	<u>2,932,252</u>	<u>3,191,565</u>
<b>FUND BALANCE - END OF YEAR</b>	<u>\$ 43,575</u>	<u>\$ 388,869</u>	<u>\$ 283,060</u>	<u>\$ 715,504</u>

See the accompanying Notes to the Optional Supplementary Information.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
COMBINING STATEMENT OF NET POSITION —  
FIDUCIARY FUNDS  
JUNE 30, 2020**

	San Marino High School	Huntingont Middle School	Associated Student Body Funds
<b>ASSETS</b>			
Cash and Cash Equivalents	\$ 284,303	\$ 52,340	\$ 336,643
Accounts Receivable	5,229	-	5,229
Prepaid Expenses	9,322	-	9,322
Total Assets	298,854	52,340	351,194
<b>LIABILITIES</b>			
Funds Held in Trust			
General Associated Student Body	271,424	47,165	318,589
Clubs and Trusts	27,430	5,175	32,605
Total Liabilities	\$ 298,854	\$ 52,340	\$ 351,194



**SAN MARINO UNIFIED SCHOOL DISTRICT  
NOTES TO THE OPTIONAL SUPPLEMENTARY INFORMATION  
YEAR ENDED JUNE 30, 2020**

**NOTE 1 PURPOSE OF SCHEDULES**

**Combining Fund Financial Statements**

The combining nonmajor fund balance sheet, combining nonmajor statement of revenues, expenditures and changes in fund balance, and the combining statement of fiduciary net position have been presented to provide additional information to the users of these financial statements. These statements have been prepared using the basis of accounting described in the notes to the financial statements.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Education  
San Marino Unified School District  
San Marino, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of San Marino Unified School District (the District), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated January 7, 2021. Our report includes a reference to other auditors who audited the financial statements of the discretely presented component unit, as described in our report on the District's financial statements. The financial statements of the discretely presented component unit were not audited in accordance with *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.


Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District’s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Glendora, California  
January 7, 2021



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH  
MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Board of Education  
San Marino Unified School District  
San Marino, California

**Report on Compliance for Each Major Federal Program**

We have audited San Marino Unified School District's (the District) compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2020. The District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

**Opinion on Each Major Federal Program**

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

**Report on Internal Control Over Compliance**

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance, for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Glendora, California  
January 7, 2021



## INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Board of Education  
San Marino Unified School District  
San Marino, California

We have audited the San Marino Unified School District's (the District) compliance with the types of compliance requirements described in the *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel for the year ended June 30, 2020. The District's state compliance requirements are identified in the table provided.

### **Management's Responsibility**

Management is responsible for compliance with the state laws and regulations as identified below.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on the District's compliance based on our audit of the types of compliance requirements referred to below. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the specific areas listed below has occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion on state compliance. However, our audit does not provide a legal determination of the District's compliance.

**Compliance Requirements Tested**

In connection with the audit referred to above, we selected and tested transactions and records to determine the District's compliance with the laws and regulations applicable to the following items:

<u>Description</u>	<u>Procedures Performed</u>
Attendance	Yes
Teacher Certification and Misassignments	Yes
Kindergarten Continuance	Yes
Independent Study	Not Applicable
Continuation Education	Not Applicable
Instructional time	Yes
Instructional Materials	Yes
Ratio of Administrative Employees to Teachers	Yes
Classroom Teacher Salaries	Yes
Early Retirement Incentive	Not Applicable
Gann Limit Calculation	Yes
School Accountability Report Card	Yes
Juvenile Court Schools	Not Applicable
Middle or Early College High Schools	Not Applicable
K-3 Grade Span Adjustment	Yes
Transportation Maintenance of Effort	Not Applicable
Apprenticeship: Related and Supplemental Instruction	Not Applicable
Comprehensive School Safety Plan	Yes
District of Choice	Not Applicable
California Clean Energy Jobs Act	Yes
After/Before School Education and Safety Program	Not Applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study-Course Based	Not Applicable
Charter Schools:	
Attendance	No <sup>1</sup>
Mode of Instruction	No <sup>1</sup>
Nonclassroom-Based Instruction/Independent Study	No <sup>1</sup>
Determination of Funding for Nonclassroom-Based Instruction	No <sup>1</sup>
Annual Instructional Minutes – Classroom Based	No <sup>1</sup>
Charter School Facility Grant Program	No <sup>1</sup>

<sup>1</sup> The District is not the granting agency for any Charter Schools.

**Opinion on State Compliance**

In our opinion, the District complied with the laws and regulations of the state programs referred to above in all material respects for the year ended June 30, 2020.

**Other Matters**

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with the *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel, and which is described in the accompanying schedule of findings and questioned costs as item 2020-001. Our opinion on each state program is not modified with respect to this matter.

The District's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

**Purpose of this Report**

The purpose of this report on state compliance is solely to describe the results of testing based on the requirements of the *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel. Accordingly, this report is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Glendora, California  
January 7, 2021



## **FINDINGS AND QUESTIONED COSTS**

**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2020**

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**Summary of Auditors' Results**

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**Financial Statements**

1. Type of auditors' report issued: Unmodified
2. Internal control over financial reporting:
- Material weakness(es) identified?  Yes  No
  - Significant deficiency(ies) identified that are not considered to be material weakness(es)?  Yes  None reported
3. Noncompliance material to financial statements noted?  Yes  No

**Federal Awards**

1. Internal control over compliance:
- Material weakness(es) identified?  Yes  No
  - Were significant deficiency(ies) identified not considered to be a material weakness(es)?  Yes  None reported
2. Type of auditor's report issued on compliance for major programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)  Yes  No

**Identification of major federal programs:**

<b>CFDA Number(s)</b>	<b>Name of Federal Program or Cluster</b>
84.027, 84.173	Special Education Cluster
Dollar threshold used to determine Type A projects:	<u>\$750,000</u>
Auditee qualify as low-risk auditee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2020**

All audit findings must be identified as one or more of the following categories:

<u>Five Digit Code</u>	<u>Finding Types</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Programs
43000	Apprenticeship: Related and Supplemental Instruction
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

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***Financial Statement Findings***

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There were no financial statement findings.

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***Federal Award Findings***

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There were no federal award findings.

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***State Compliance Findings***

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**Finding 2020-001 – Unduplicated Local Control Funding Formula Pupil Counts      40000**

**Criteria:** Education Code Section 42238.02(b)(2) requires a school district to submit its enrolled free and reduced-price meal eligibility, foster youth and English Learner (EL) pupil-level records for enrolled pupils using the California Longitudinal Pupil Achievement Data System (CaIPADS). The CaIPADS reports should accurately report the number of students as identified above.

**Condition:** 15 students in our sample were classified in the CaIPADS report as EL after the student had been determined to be reclassified from EL status and were thus not reclassified timely.

**Effect:** The District is not in compliance with Education Code section 42238.02 (b) (2). The 1.17 report contained errors as follows:

**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2020**

<u>School Name</u>	<u>Enrollment Count as Reported in the CalPADS System</u>	<u>Unduplicated Eligible Free/Reduced Meal (FRM) Counts</u>	<u>English Learner (EL) Funding Eligible</u>	<u>Total Unduplicated FRPM/EL Eligible</u>
<b>Carver Elementary</b>				
As reported	606	42	98	134
Audit adjustments	-	-	(10)	(10)
Adjusted	606	42	88	124
<b>Huntington Middle</b>				
As reported	676	61	42	106
Audit adjustments	-	-	(6)	(6)
Adjusted	676	61	36	100
<b>NPS School Group for SMUSD</b>				
As reported	15	2	1	3
Audit adjustments	-	-	-	-
Adjusted	15	2	1	3
<b>San Marino High</b>				
As reported	1,038	81	70	185
Audit adjustments	-	-	(14)	(14)
Adjusted	1,038	81	56	171
<b>Valentine Elementary</b>				
As reported	574	29	66	97
Audit adjustments	-	-	(4)	(4)
Adjusted	574	29	62	93
<b>Total</b>				
As reported	2,909	215	277	525
Audit adjustments	-	-	(34)	(34)
Adjusted	2,909	215	243	491

**Cause:** The District did not enter the reclassified students timely into the CalPADS system. This resulted in errors in the reporting of EL students.

**Questioned Costs:** 15 students of the sampled population of 66 students tested, who had been determined to be reclassified from EL status, were found to be inaccurately reported. The error rate was extrapolated onto the untested population which resulted in an estimated 34 error count on the total population of students in EL status. Correction of these errors in the CalPADS system will result in a decrease to principal apportionment in the estimated amount of \$18,978.

**Repeat Finding:** This is a repeat of prior year finding 2019-001.

**Recommendation:** We recommend the District adopt procedures to ensure verification of EL status in the reporting system occurs in a timely manner, and that accountability systems be implemented to ensure that the reporting is completed accurately.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2020**

**District Response:** Starting the 2020-21 school year, the San Marino Unified School District has implemented new processes and procedures to effectively manage all required state and federal program data to ensure the District is in compliance with Education Code section 42238.02 (b) (2). All students are initially enrolled via our District registrar/community liaison. Upon enrollment, the District EL Coordinator confirms students' program status based on current Home Language Survey and the California Longitudinal Pupil Achievement Data System (CALPADS). If no existing EL data exists in CALPADS, the student's English Learner level is to be determined (TBD) in the District's student information system (SIS). The ELD teacher for the school the student is enrolled, is then informed by the EL Coordinator about the student's enrollment and need to assess with the Initial ELPAC. The EL Coordinator completes the assessment shortly upon enrollment and informs the classroom teacher(s) of the assessment outcome and student program placement. Scores for the student are placed on the shared Google document and sent to the respective teacher and school site to file in student cum folders.

The EL Coordinator enters the scores in the ELPAC LST. The student's updated EL level is recorded in the SIS which is subsequently uploaded to CALPADS. The EL Coordinator conducts monthly EL data review checks to ensure all EL student data is updated and accurate for compliance, program and assessment purposes. In February and March, EL students are assessed using the Summative ELPAC. Students earning an overall score of 4 and a level three (3) or higher on the English Language Arts/Literacy portion of the CAASPP are considered for redesignation. Students who did not take the CAASPP are provided an alternative assessment per EC Section 313 (f) (4). Each ELD teacher at each school is informed of the students who have met the criteria by the EL Coordinator. The ELD teachers hold parent meetings regarding redesignation and discontinuation of designated services. Once agreed, the student is indicated as redesignated fluent English proficient (RFEP) in the SIS. This data is then uploaded to CALPADS for the next state scheduled submission.

**SAN MARINO UNIFIED SCHOOL DISTRICT  
STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2020**

**2019-001 Unduplicated Local Control Funding Formula Pupil Counts**

**40000**

**Criteria:** Education Code Section 42238.02(b)(2) requires a school district to submit its enrolled free and reduced-price meal eligibility, foster youth and English Learner (EL) pupil-level records for enrolled pupils using the California Longitudinal Pupil Achievement Data System (CalPADS). The CalPADS reports should accurately report the number of students as identified above.

**Condition:** 20 students in our sample were classified in the CalPADS report as EL after the student had been evaluated and/or met the criteria to be reclassified from EL status.

**Effect:** The District is not in compliance with Education Code section 42238.02 (b) (2). The 1.17 report contained errors as follows:

<u>School Name</u>	<u>Enrollment Count as Reported in the CalPADS System</u>	<u>Unduplicated Eligible Free/Reduced Meal (FRM) Counts</u>	<u>English Learner (EL) Funding Eligible</u>	<u>Total Unduplicated FRPM/EL Eligible</u>
<b>Carver Elementary</b>				
As reported	599	42	107	134
Audit adjustments	-	-	(16)	(16)
Adjusted	<u>599</u>	<u>42</u>	<u>91</u>	<u>118</u>
<b>Huntington Middle</b>				
As reported	700	42	72	106
Audit adjustments	-	-	(29)	(29)
Adjusted	<u>700</u>	<u>42</u>	<u>43</u>	<u>77</u>
<b>NPS School Group for SMUSD</b>				
As reported	14	3	1	3
Audit adjustments	-	-	-	-
Adjusted	<u>14</u>	<u>3</u>	<u>1</u>	<u>3</u>
<b>San Marino High</b>				
As reported	1,101	102	92	185
Audit adjustments	-	-	(37)	(37)
Adjusted	<u>1,101</u>	<u>102</u>	<u>55</u>	<u>148</u>
<b>Valentine Elementary</b>				
As reported	553	22	80	97
Audit adjustments	-	-	(12)	(12)
Adjusted	<u>553</u>	<u>22</u>	<u>68</u>	<u>85</u>
<b>Total</b>				
As reported	2,967	211	352	525
Audit adjustments	-	-	(94)	(94)
Adjusted	<u>2,967</u>	<u>211</u>	<u>258</u>	<u>431</u>

**SAN MARINO UNIFIED SCHOOL DISTRICT  
STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2020**

**Cause:** The District did not follow procedures during the period to properly evaluate, update and reconcile the internal student tracking system for EL status of students. This resulted in errors in the reporting of EL students.

**Questioned Costs:** 20 students of the sampled population of 44 students tested, who had been evaluated for EL status, were found to be inaccurately reported. The error rate was extrapolated which resulted in an estimated 94 error count over the total population of students in EL status. Correction of these errors in the CalPADS system will result in a decrease to principal apportionment in the estimated amount of \$51,777.

**Recommendation:** We recommend the District adopt procedures to ensure verification of EL status in the reporting system occurs in a timely manner, and that accountability systems be implemented to ensure that the reporting is completed accurately.

**Current Status:** Not implemented; see finding 2020-001.

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